



OPEN SESSION

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Tuesday, January 3, 2023, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

NOTICE OF THE AGENDA

The purpose of this meeting is to conduct the regular Golden Rain Foundation Board Meeting in accordance with *Civil Code §4930* and was hereby noticed in accordance with *Civil Code §4920*

1. Call Meeting to Order / Establish Quorum – President Carpenter

2. Pledge of Allegiance – Director Skillman

3. Acknowledgment of Media

4. Approval of Agenda

5. Approval of Minutes

- a. December 1, 2022 – GRF Board Special Open Meeting
- b. December 6, 2022 – GRF Board Regular Open Meeting
- c. December 15, 2022 – GRF Board Agenda Prep Meeting

6. Report of the Chair

7. CEO Report

8. Open Forum (Three Minutes per Speaker)

At this time Members only may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The board reserves the right to limit the total amount of time allotted for the Open Forum to thirty minutes. A member may speak only once during the forum. Speakers may not give their time to other people, no audio or video recording by attendees, and no rude or threatening comments. Members can attend the meeting by joining the Zoom link <https://zoom.us/j/98131257242> or call 1 (669) 900-6833 or email meeting@vmsinc.org to have your message read during the Open Forum.

9. Responses to Open Forum Speakers

10. Consent Calendar

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the board by one motion. In the event an item is removed from the Consent Calendar by members of the board, such item(s) shall be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

- a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of November 2022 by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.

11. Unfinished Business

- a. Entertain a Motion to Approve 2023 Aquadettes Billing (**December initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied**)
- b. Entertain a Motion to Approve Changes to West Coast Internet (WCI) Rates (**December initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied**)
- c. Entertain a Motion to Approve Anti-Harassment, Anti-Abuse, and Anti-Intimidation Policy and Formation of Joint Hearing Body (**December initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied**)
- d. Update Committee Appointments

12. New Business

- a. Entertain a Motion to Approve Rock 'N Rollers Club Exception Request to Clubhouse Holiday Hours
- b. Entertain a Motion to Cancel All the Remaining Electric Vehicle Charging Station Applications Under the SCE Charge Ready 2 Program
- c. Entertain a Motion to Approve the GRF Credit Card and Transaction Fee (ActiveNet) (**January initial notification – 28-day notification for member review and comments to comply with Civil Code §4360**)

- 13.** The Board will take a 5-minute break (if needed)

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on December 21, 2022; next meeting February 15, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Hopkins
 - (2) GRF Finance Committee Report
- b. Strategic Planning Committee—Director Dotson. The committee met on October 3, 2022; next meeting TBA.

- c. Report of the Community Activity Committee – Director Horton. The committee met on December 8, 2022; next meeting January 12, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Report of the Landscape Committee – Director Skillman. The committee met on December 14, 2022; next meeting February 8, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- e. Report of the Maintenance & Construction Committee – Director Karimi. The committee met on December 14, 2022; next meeting February 8, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Clubhouse Renovation Ad Hoc Committee – Director Garthoffner. The Committee met on June 24, 2022; next meeting TBA.
 - (2) Report of the EV Charger Special Open Meeting - Director Karimi. The Committee met on December 12, 2022.
- f. Report of the Media and Communications Committee—Director Milliman. The committee met on December 19, 2022; next meeting January 16, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Website Ad-Hoc Committee – Director Milliman. The committee met on September 14, 2022; Next meeting TBA
 - (2) Broadband Ad Hoc – Director Milliman. The committee met on November 29, 2022; next meeting TBA.
- g. Report of the Mobility & Vehicles Committee – Director Tibbetts. The Committee met on December 7, 2022; next meeting February 1, 2023, at 1:30 p.m. in the Board Room.
- h. Report of the Security & Community Access Committee – Director Tibbetts. The Committee met on October 31, 2022; next meeting February 27, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Addington. The Traffic Hearings were held on November 16, 2022; next hearings on January 18, 2023, at 9:00 a.m. as a virtual meeting.
 - (2) Compliance Ad Hoc Committee – President Carpenter. The committee met on November 30, 2022; next meeting TBA.
- i. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on November 29, 2022; next meeting January 31, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
- j. Information Technology Advisory Committee – Director Hopkins. The Committee met on December 9, 2022; next meeting December 9, 2022 as a virtual meeting.
- k. Purchasing Ad-Hoc Committee – Director Carpenter. The Committee last met on April 7, 2022; next meeting TBA.

15. Future Agenda Items - *All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

- GRF Credit Card and Transaction Fee (ActiveNet)

16. Directors' Comments

17. Recess - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approved the Agenda

Approve the Minutes of:

(a) December 6, 2022 – Regular Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment

**MINUTES OF THE SPECIAL OPEN SESSION OF THE BOARD OF
DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Thursday, December 1, 2022 – 1:30 P.M.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

Directors Present: Bunny Carpenter, Debbie Dotson, Reza Karimi, Joan Milliman, Jim Hopkins, Yvonne Horton, Elsie Addington, Egon Garthoffner, Junita Skillman, Don Tibbetts

Directors Absent: Gan Mukhopadhyay

Candidates Present: Cash Achrekar, Deborah Allen, Andrew Ginocchio, Diane Phelps, Cynthia Rupert

Staff Present: Siobhan Foster-CEO, Paul Nguyen, Makayla Schwietert, Catherine Laster, Carlos Rojas, Eileen Paulin

Others Present: Norman Kahn (VMS), Anthony Liberatore (United), Jim Cook (Third), Cris Prince (Third), Rosemarie diLorenzo (VMS), Maggie Blackwell (United)

1. Call Meeting to Order / Establish Quorum

President Carpenter called the meeting to order at 1:35 p.m. and established that a quorum was present.

2. State Purpose of Meeting – President Carpenter

President Carpenter stated that the purpose of the meeting was to elect three GRF VMS representatives to fill GRF vacancies on the VMS Board.

3. Approval of the Agenda

President Carpenter asked if there were any objections to the Agenda.

Hearing none, the Agenda was approved by unanimous consent.

4. Introduction of Third Candidates

Director Juanita Skillman introduced the GRF VMS Candidates:

- Cash Achrekar
- Deborah Allen
- Andrew Ginocchio
- Diane Phelps
- Cynthia Rupert

5. Candidate Opening Statements

The candidates were given two minutes to give an opening statement.

Cynthia Rupert entered the meeting at 1:47 p.m.

6. Candidate Interviews

The candidates were given 1-2 minutes per question to answer questions from the board.

7. Candidate Closing Statements

The candidates were given 2 minutes to give a closing statement.

8. Entertain a Motion to commence Balloting

Director Skillman made a motion to commence balloting. Director Karimi seconded.

Hearing no changes or objections, the motion was approved unanimously.

9. Entertain a Motion to Cease Balloting

Director Milliman made a motion to cease balloting. Director Karimi seconded.

Hearing no changes or objections, the motion was approved unanimously.

10. Tabulation of Ballots and Announce Results – Corporate Secretary

Corporate Secretary, Makayla Schwietert, tabulated the ballots and announced the results.

- Cash Achrekar – 2 Votes
- Deborah Allen – 6 Votes
- Andrew Ginocchio – 4 Votes
- Diane Phelps – 10 Votes
- Cynthia Rupert – 8 Votes

Diane Phelps was elected to a 3-year term ending in December 2025
Cynthia Rupert was elected to a 2-year term ending in December 2024
Deborah Allen was elected to a 1-year term ending in December 2023

11. Member Comments

12. Director Comments

- Multiple Directors congratulated the winners and thanked the rest of the candidates.
- President Carpenter spoke about the GRF and VMS relationship.
- Director Skillman thanked the winners and reminded the candidates that if they did not win they can also run for the Mutual Boards.

13. Adjournment

The meeting was adjourned at 3:20 p.m.

DocuSigned by:
Joan Milliman

B655D0FC004A480...

Joan Milliman, Secretary of the Board
Golden Rain Foundation



OPEN SESSION

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT
MUTUAL BENEFIT CORPORATION**

**Tuesday, December 6, 2022, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

Directors Present: Bunny Carpenter, Egon Garthoffner, James Hopkins, Don Tibbetts, Gan Mukhopadhyay, Joan Milliman, Yvonne Horton, Reza Karimi, Juanita Skillman, Debbie Dotson, Elsie Addington

Directors Absent: None

Staff Present: CEO - Siobhan Foster, Makayla Schwietert, Paul Nguyen, Robert Carroll, Alison Giglio, Manuel Gomez, Steve Hormuth, Carlos Rojas, Eileen Paulin, Jose Campos, Bart Mejia, Tom Siviglia, Francis Gomez

Other Directors Present: Lenny Ross (United), Cash Achrekar (United), Cris Prince (Third), Diane Casey (United)

1. Call Meeting to Order/ Establish Quorum - President Carpenter

President Carpenter called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance

Director Skillman led the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

The media and the Village Television crew were present remotely by way of cameras.

4. Approval of Agenda

President Carpenter requested an approval of the agenda.

President Carpenter requested to remove 11g Solar Update and move forward 12d Pickleball Club Presentation to beginning of New Business.

Hearing no further changes or objections, the agenda was approved by unanimous consent as amended.

5. Approval of Minutes

- a. November 1, 2022 – GRF Board Regular Open Meeting
- b. November 17, 2022 – GRF Board Agenda Prep Meeting

There being no objections, the minutes of November 1, 2022 – GRF Board Regular Open Meeting were approved by unanimous consent.

There being no objections, the minutes of November 17, 2022 – GRF Board Agenda Prep Meeting were approved by unanimous consent.

6. Report of the Chair

President Carpenter commented on the following items:

- Congratulated Diane Phelps, Cynthia Rupert, Debbie Allen

7. CEO Report

Siobhan Foster-CEO gave a report on the following items:

- Cost Savings Implemented, more than \$1.4 million in cost saving measures recently implemented thru boards and staff collaboration.
- Fleet Right Sizing Assessment, this recently completed fleet right-sizing assessment anticipates saving \$610,000 over next four years through
- 2023 Employee Health Insurance, estimated savings for 2023 is minimum of \$500,000
- Irrigation Master Control Update, Conservative estimated water savings from the new system is 74 million gallons of water annually throughout Village, based on current water rates, estimated expenditure savings is \$279,565 annually, with expected water rate increases, expenditure savings is expected to increase
- 401(K) Plan Recordkeeper, the plan was administered by one company with portions administered by separate Third Party Administrator (TPA), staff sought pricing to bundle recordkeeping and act as the sole program administrator, this action reduces administrative costs and TPA fees from 0.21% of 401(k) plan assets to 0.1%
- Bright Ideas Pilot Program, VMS is launching the “Bright Ideas” pilot program, Programs to incentivize employees to share beneficial ideas with employers are a recognized best practice, Funding for 2023 pilot program will come from savings achieved through implementation of ideas generated by program,

8. Open Forum (Three Minutes per Speaker)

At this time members were allowed to address the Board of Directors regarding items not on the agenda.

- Chris Collins gave an update on The Foundation of Laguna Woods Village.
- Lenny Ross commented on The United Mutual Investment Ad Hoc Committee Report and Investment
- A member commented on pool cover replacement and pool temperatures
- A member commented on Garden Center Operating Rules

9. Responses to Open Forum Speakers

The following are responses to the open forum speakers:

- Director Hopkins commented on the Investment Status

- Director Karimi thanked Chris Collins and asked an Investment question to Lenny Ross
- Alison Giglio commented on the pool temperature at pool 4 and also the replacement of covers and umbrellas.
- Director Horton commented on Garden Center Operating Rules

10. Consent Calendar

All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. In the event an item was removed from the Consent Calendar by members of the board, such item(s) would be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

10a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of October 2022, and by this vote ratified that such review be confirmed in this month's Board Member Open Session Meeting minutes.

Director Milliman made a motion to approve the consent calendar. Director Karimi seconded.

Hearing no changes or objections, the consent calendar was approved by unanimous consent.

11. Unfinished Business

11a. Entertain a Motion to Approve Saddleback Church Club Request for Exception to Clubhouse Holiday Hours (NOVEMBER initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Milliman read the following resolution:

RESOLUTION 90-22-53

Religious Church Club Request for Exception to Clubhouse Holiday Hours

WHEREAS, the Recreation and Special Events Department oversees all recreation facilities. On May 5, 2020 GRF approved and adopted Clubhouse Holiday Hours resolution 90-20-19 allowing all clubhouses to remain closed on New Year’s Day beginning January 2021; and

WHEREAS, Saddleback Church Club requested for an exception to Clubhouse Holiday Hours and is requesting to meet in Clubhouse 5 on Sunday, January 1, 2023, from 7:30 a.m. to 1 p.m.; and

WHEREAS, on October 13, 2022, the Community Activities Committee approved the all church exception to Clubhouse Holiday Hours for one service only on January 1, 2023, and to include all additional costs; and

WHEREAS, presently, there are four Village churches who meet on Sundays in the clubhouses. When the Performing Arts Center reopens one additional church will resume

meeting on Sundays.

Club	Location	Hours Reserved	Cost of Rental
Saddleback Church	CH5, Main Lounge	7:30 a.m. to 1 p.m.	\$141
Joyful Christian Church	CH1, Main Lounge	9:30 a.m. to 1:30 p.m.	\$47
Village Church	CH7, Main Lounge	8 a.m. to 2 p.m.	\$52
Center for Spiritual Living	Village Greens, Club Rooms 1, 2 and 3	10 a.m. to 1 p.m.	\$42

Full time and part time hourly staff who are scheduled to work on one of the designated VMS holidays receive holiday pay equal to 1.5 times base pay; and

WHEREAS, the Saddleback Church Club reservation is for five hours and 30 minutes. Setup and breakdown of the main lounge takes a total of four hours. The cost to staff Saddleback Church Club on January 1, 2023 is approximately \$412; total includes wage rate (plus holiday pay), burden rate and overhead rate. The labor (\$412) and room rental (\$141) total \$553;

NOW THEREFORE BE IT RESOLVED, December 6, 2022, the Board of Directors of this Corporation hereby adopts the all church exception to Clubhouse Holiday Hours for one service only on January 1, 2023, and to include all additional costs; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve Resolution 90-22-53. Director Dotson seconded.

Hearing no changes or objections, the motion was approved by unanimous consent.

11b. Entertain a Motion to Approve Equestrian Center Operating Rules (NOVEMBER initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Milliman read the following resolution:

RESOLUTION 90-22-54

Equestrian Center Operating Rules

WHEREAS, the Board has set polices and operating rules for usage of GRF facilities; and

WHEREAS, the Recreation and Special Events Department oversees the use of facilities;

WHEREAS, the Department is responsible for ensuring that safety and compliance procedures are followed, protect facilities and enforce policy and operating rules;

WHEREAS, the proposed amendments improve the understandability of the policies and procedures and facilitates implementation by staff; and

WHEREAS, on October 13, 2022, the Community Activities Committee approved the amended Equestrian Center operating rules as presented; and

WHEREAS, that this resolution supersedes and cancels resolution 90-16-43, adopted September 6, 2016;

NOW THEREFORE BE IT RESOLVED, that on December 6, 2022, the Board of Directors of this Corporation hereby adopts the amended Equestrian Center operating rules as presented and attached to the official minutes; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve Resolution 90-22-54. Director Dotson seconded.

Hearing no changes or objections, the motion was approved by unanimous consent.

11c. Entertain a Motion to Approve Equestrian Center Horse Boarding Agreement (November initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)

Director Milliman read the following resolution:

RESOLUTION 90-22-55

Equestrian Center Horse Boarding Agreement

WHEREAS, the Recreation and Special Events Department manages the Equestrian Center's daily operation; the department's responsibilities include, but are not limited to, managing the resident boarding and riding programs, outdoor social events, horse trailer storage, horse feeding, trails and facility maintenance; and

WHEREAS, boarders are required to sign a release, waiver of liability and indemnity agreement and complete required forms for transportation, emergency treatment, rider and helper authorization and acknowledge and agree to the GRF Equestrian Center Operating Rules. Additionally, all boarders must meet insurance requirements and provide proof; and

WHEREAS, A boarding agreement is crucial for both the boarding stable and the horse owner; it sets responsibilities and governs potential liability issues and any emergencies

that could arise; and

WHEREAS, legal counsel advised GRF to develop a boarding agreement to limit liability; noting either party should be able to terminate the agreement without cause on a certain number of days' notice. Further, the agreement should allow GRF to terminate the lease agreement with cause under certain circumstances geared towards protecting the health and safety of the horses, people, and the facility. Termination should also be allowed for nonpayment; and

WHEREAS, recommendations were received from staff and committee members to ensure safety and compliance. The presented boarding agreement addresses horse injury and death, boarder injury and death, personal property damage and loss, third- party lawsuits, termination, abandonment and unpaid fees. GRF legal counsel has reviewed and approved the Horse Boarding Agreement; and

WHEREAS, on October 13, 2022, the Community Activities Committee approved the Equestrian Center Horse Boarding Agreement as presented;

NOW THEREFORE BE IT RESOLVED, that on December 6, 2022, the Board of Directors of this Corporation hereby adopts the Equestrian Center Horse Boarding Agreement as presented and attached to the official minutes of this meeting; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve Resolution 90-22-55. Director Dotson seconded.

Hearing no changes or objections, the motion was approved by unanimous consent.

11d. Entertain a Motion to Approve Workers Comp Collateral Requirement (November initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)

Director Milliman read the following resolution:

RESOLUTION 90-22-56

Workers Comp. Collateral Requirement

WHEREAS, the Golden Rain Foundation maintains a letter of credit with Bank of America in an amount sufficient to meet collateral requirements for the workers compensation insurance policy; and

WHEREAS, Safety National, the workers compensation insurance provider, requires an increase in the letter of credit by \$275,000 to meet collateral requirements for renewal of the workers compensation policy.

NOW THEREFORE BE IT RESOLVED, that on December 6, 2022, the Board authorizes an increase in the letter of credit with Bank of America from \$2,050,000 to \$2,325,000.

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf

Director Milliman made a motion to approve Resolution 90-22-56. Director Dotson seconded.

Hearing no changes or objections, the motion was approved by unanimous consent.

11e. Entertain a Motion to Approve Garden Center Fees (November initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)

Steve Hormuth, Finance Director, gave a brief summary on Garden Center Fees.

Director Milliman read the following resolution:

RESOLUTION 90-22-57

Garden Center Rental Fees

WHEREAS, resolutions 90-12-132, 90-18-03, 90-12-12 and 90-16-18 established guidelines for shared costs and fees; certain fees can be imposed upon users of various recreational facilities to control crowding, mitigate over-usage, and recover operating costs; and

WHEREAS, the Garden Center fees administered by the Golden Rain Foundation of Laguna Woods Board of Directors adhere to the Shared Cost Guidelines established in Resolution 90-12-132, whereby certain fees can be imposed upon users of various recreation facilities in order to control crowding and minimize over- usage, and to recover operating costs; and

WHEREAS, in accordance with the fee review process established in August 2022, fees with annual revenues of less than \$100K will be reviewed once every five years. Staff will then propose fee changes (increase/decrease) to ensure the shared costs stay within a set percentage; and

WHEREAS, staff recommends the percent of Garden Center expenses to be funded by fees shall equal approximately 27% while the percentage of costs to be shared by all residents shall equal approximately 73%; and

WHEREAS, the proposed 2023 revenues of \$77,233 include Garden and Tree Plot Rental Revenue of \$76,752 and Shade Area Bench Rental Revenue of \$481. The proposed Garden Center Fees are listed in the table below:

Proposed Schedule of Garden Center Rental Fees

Plot Type	2022 Annual Fee Current	2023 Annual Fee Proposed	Change
Garden Plots	\$57.00	\$72.00	\$15.00
Tree Plots	\$57.00	\$72.00	\$15.00
Shade Area Bench	\$11.00	\$13.00	\$2.00

; and

WHEREAS, at the September 8, 2022, CAC meeting, the committee recommended the proposed staff recommendation of the proposed Schedule of Garden Center Rental Fees with an effective date of January 1, 2023; and

WHEREAS, at the October 19, 2022, Finance Committee meeting, the committee affirmed the CAC recommendation of the proposed Schedule of Garden Center Rental Fees with an effective date of January 1, 2023;

NOW THEREFORE BE IT RESOLVED, that on December 6, 2022, the Board of Directors of this Corporation hereby adopts the proposed Schedule of Garden Center Rental Fees with an effective date of January 1, 2023; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve Resolution 90-22-57. Director Dotson seconded.

- Multiple member commented on the increase in Garden Center Rental Fees.

Hearing no changes or objections, the motion was approved by unanimous consent.

11f. Update Committee Appointments

Director Milliman read the following resolution:

RESOLUTION 90-22-58

GRF Committee Appointments

RESOLVED, December 6, 2022, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Strategic Planning Committee

Debbie Dotson, Chair (GRF)
James Hopkins (GRF)
Gan Mukhopadhyay, Alternate (GRF)
Nathaniel Ira Lewis (Third)
Mary Simon (United)
Reza Bastani (United)
Ryna Rothberg (Mutual 50)
Advisor: Dick Rader

Community Activities Committee

Yvonne Horton, Chair (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)
~~Annie McCary (Third)~~
Jules Zalon, Alternate (Third)
Mark Laws (Third)
Diane Casey (United)
Pearl Lee (United)
Ryna Rothberg, (Mutual 50)
Advisors: Roland Boudreau, Ajit Gidwani

Finance Committee

James, Hopkins, Chair (GRF)
Elsie Addington (GRF)
Debbie Dotson, Alternate (GRF)
Donna Rane-Szostak (Third)
Mark Laws (Third)
Azar Asgari (United)
Thomas Tuning (United)
~~Al Amado (Mutual 50)~~
Sue Stephens, Alternate (Mutual 50)
Advisor: Rosemarie diLorenzo

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
Bunny Carpenter (GRF)
Deborah Dotson (GRF)
Diane Casey (United)
Thomas Tuning (United)
Mark Laws (Third)
Advisor: Sue Margolis

Landscape Committee

Juanita Skillman, Chair (GRF)

~~Reza Karimi (GRF)~~

Yvonne Horton, **Alternate** (GRF)

Diane Casey (United)

Lenny Ross (United)

Jules Zalon (Third)

Nathaniel Ira Lewis (Third)

Annie McCary, Alternate (Third)

Vacant (Mutual 50)

Advisor: Lynn Jarrett, **Catherine Brians**

Maintenance & Construction Committee

Reza Karimi, **Alternate Chair** (GRF)

Gan Mukhopadhyay, **Co-Chair** (GRF)

Egon Garthoffner, **Chair Alternate** (GRF)

James Cook (Third)

Ralph Engdahl (Third)

Cush Bhada, Alternate (Third)

Reza Bastani (United)

Mary Simon (United)

Sue Stephens (Mutual 50)

Advisors: ~~Steve Leonard~~, Bill Walsh, Carl Randazzo, Ajit Gidwani

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)

Gan Mukhopadhyay, **Co-Chair** (GRF)

Deborah Dotson (GRF)

Reza Karimi (GRF)

Cush Bhada, (Third)

Ralph Engdahl (Third)

Reza Bastani (United)

Mary Simon (United)

Advisors: Ajit Gidwani, Carl Randazzo, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)

~~Juanita Skillman (GRF)~~

Elsie Addington (GRF)

Deborah Dotson, Alternate (GRF)

Annie McCary (Third)

James Cook (Third)

Cris Prince, Alternate (Third)

Anthony Liberatore (United)

Maggie Blackwell (United)

Ryna Rothberg, (Mutual 50)

Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost, Lynn Jarrett, Catherine Brians

Website Ad Hoc Committee

Joan Milliman, Chair (GRF)

Debbie Dotson (GRF)

~~Elsie Addington, Alternate (GRF)~~

Anthony Liberatore (United)

Azar Asgari (United)

Annie McCary (Third)

Mark Laws, Alternate (Third)

Advisors: Lucy Parker, Diane Phelps, Lynn Jarrett

Broadband Ad Hoc Committee

Joan Milliman, Chair (GRF)

Jim Hopkins (GRF)

Debbie Dotson (GRF)

Cris Prince (Third)

Jim Cook (Third)

Diane Casey (United)

Maggie Blackwell (United)

Margaret Bennett (Mutual 50)

Mobility & Vehicles Committee

Don Tibbetts, Chair (GRF)

Egon Garthoffner (GRF)

Elsie Addington, Alternate (GRF)

James Cook, Alternate (Third)

Cush Bhada (Third)

Azar Asgari (United)

Vacant (United)

Margaret Bennett (Mutual 50)

Sue Stephens, Alternate (Mutual 50)

Advisor: Vashi Williams

Security and Community Access

Don Tibbetts, Chair (GRF)

Juanita Skillman (GRF)

~~Reza Karimi (GRF)~~

~~Annie McCary (Third)~~

Cris Prince (Third)

Donna Rane-Szostak, Alternate (Third)

Cash Achrekar (United)

Maggie Blackwell (United)

Sue Stephens (Mutual 50)

Margaret Bennett, Alternate (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Eric Nunez, Chair

Juanita Skillman (GRF)

Gan Mukhapadhyay (GRF)

James Cook (Third)

Donna Rane-Szostak, Alternate (Third)

Anthony Liberatore (United)

John Carter (Mutual 50)

Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings

(Chair will alternate between Boards)

Elsie Addington (GRF)

Deborah Dotson, Alternate (GRF)

Mark Laws, Alternate (Third)

Cash Achrekar, Alternate (United)

Pearl Lee (United)

Jules Zalon (Third)

Board Members by Rotation (Mutual 50)

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)

Jim Hopkins (GRF)

Mark Laws (Third)

Donna Rane-Szostak (Third)

Ralph Engdahl, (Third)

Thomas Tuning (United)

Lenny Ross (United)

Advisor: Carl Randazzo

Select Audit Task Force

James Hopkins (GRF)

Diane Phelps (GRF)

Cynthia Rupert (United)

Peggy Moore (Third)

Insurance Ad Hoc Committee

Bunny Carpenter, Chair (GRF)

Anthony Liberatore (United)

Lenny Ross (United)

Cris Prince (Third)

Mark Laws (Third)

Jim Cook (Third)

Yvonne Horton (GRF)

Reza Karimi (GRF)

Juanita Skillman (GRF)

Advisors: Bob Laux

Compliance Ad Hoc Committee

Bunny Carpenter, Chair (GRF)

Maggie Blackwell (United)

Pearl Lee (United)

Mark Laws (Third)

Annie McCary (Third)

Joan Milliman (GRF)

Juanita Skillman (GRF)

Reza Karimi (GRF)

Correspondent – Elsie Addington (GRF)

El Toro Water District – Juanita Skillman (GRF)

RESOLVED FURTHER, that Resolution 90-22-50 adopted November 1, 2022, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the Resolution 90-22-58 Director Dotson seconded the motion.

Hearing no changes or objections, the motion was approved unanimously as amended.

THIS ITEM WAS REMOVED DURING APPROVAL OF AGENDA

11g. Solar Update (Oral Discussion)

Bart Mejia, Maintenance and Construction Assistant Director, provided an update to the Board regarding Solar.

Discussion ensued among the board.

11h. Entertain a Motion to Approve Anti-Harassment, Anti-Abuse, and Anti-Intimidation Policy and Formation of Joint Hearing Body (December initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)

Director Milliman read the following resolution:

RESOLUTION 90-23-XX

Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and Charter of the Joint Hearing Body Committee

WHEREAS, the Board of Directors of United Laguna Woods Mutual (“United”) and Golden Rain Foundation (“GRF”) require a clear and consistent policy to address claims of harassment, abuse and intimidation by directors to staff of Village Management Services, Inc., fellow directors and residents, as well as claims involving harassment, abuse and intimidation by residents to staff of VMS, directors and other residents; and

WHEREAS, this Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy (“Policy”) is intended to provide guidance relative to such behavior and issue a mechanism for addressing same by the Anti-Harassment, Anti-Abuse and Anti- Intimidation Joint Hearing Body Committee; and

WHEREAS, this Policy is being adopted by the Board of Directors of GRF and United in the exercise of their respective duties to maintain, protect and enhance the value and desirability of Laguna Woods Village and the interests of all of its members.

NOW THEREFORE BE IT RESOLVED, January 3, 2023, that the Board of Directors of this Corporation hereby adopts the Anti-Harassment, Anti-Abuse and Anti- Intimidation Policy and Charter of the Joint Hearing Body Committee, as attached to the official minutes of this meeting; and

RESOLVE FURTHER, that Resolution 90-22-39, adopted September 6, 2022 is hereby suspended and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the Resolution for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Skillman seconded the motion.

Discussion ensued among the board.

There being no objections, the motion was approved unanimously. (December Initial Notification - postpone 28-days for Member review and comment to comply with Civil Code §4360).

12. New Business

THIS ITEM WAS CHANGED TO 12B DURING APPROVAL OF THE AGENDA

12b. Entertain a Motion to Approve 2023 Aquadettes Billing (December initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)

Director Milliman read the following resolution:

RESOLUTION 90-22-XX 2023 Aquadettes Billing

WHEREAS, the Aquadettes are a community club who offer an annual Aqua Follies Water Show (synchronized swimming) at Pool 1. The show takes place over the course of three days in the summer months. The Aquadettes have been performing for Village residents for more than 55 years; and

WHEREAS, due to the nature of the show, alternative accommodations are needed to host an event at Pool 1, including but not limited to rental chairs for audience seating are setup around the perimeter of the pool and lifeguard services during rehearsals and shows; and

WHEREAS, on June 29, 2017 the Aquadettes received approval for the fixed dollar amount of \$1,250 for services rendered; and

WHEREAS, On December 9, 2021 Community Activities Committee reviewed the fixed dollar amount and advised staff to proceed with the 2022 show at the same cost due to prior shows being canceled during Covid; and

WHEREAS, the cost to support the 2022 show was \$5,135. GRF waived \$3,885 in event expenses. Staff estimates a total cost of \$5,181 for 2023 services and equipment rentals; an increase of approximately \$46; and

WHEREAS, the 2023 Business Plan does not include an allocation for the Aqua Follies show in 2023: and

WHEREAS, on November 19, 2022 Community Activities Committee recommended increasing the fixed dollar amount by \$1000, totaling \$2,250 for services rendered;

NOW THEREFORE BE IT RESOLVED, January 3, 2023 the Board of Directors of this Corporation hereby adopts the proposed increase of the fixed dollar amount by \$1000, totaling \$2,250 for services rendered; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Director Milliman made a motion to approve the Resolution for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Horton seconded the motion.

Director Skillman made a motion to amend the motion and change Community Activities

Committee recommended increasing the fixed dollar amount by \$2000, totaling \$1,250 for services rendered. There was no second and the motion to amend failed.

Discussion ensued among the board.

There being no objections, the motion was approved unanimously. (December Initial Notification - postpone 28-days for Member review and comment to comply with Civil Code §4360).

12c. Entertain a Motion to Approve Changes to West Coast Internet (WCI) Rates (December initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)

Eileen Paulin, Marketing and Communications Director, discussed Changes to West Coast Internet (WCI) Rates.

Director Milliman read the following resolution:

RESOLUTION 90-22-XX

Internet Speed Service Level Improvements and Rate Adjustment

WHEREAS, demand for higher levels of internet speed in the Village has grown 21.75% from October 2021 to October 2022; during same period, subscribers to the lowest tier of service fell 6.73%; and

WHEREAS, this demand for higher levels of internet speed and bandwidth the Village is attributable to residents use of an increasing number of Wi-Fi-enabled devices (smart TVs, smart speakers, smartphones, tablets, laptops, watches, medical devices, video doorbells, security systems, etc.), as well as content streaming services such as Netflix and Hulu; and

WHEREAS, recognizing this need to supply faster tiers of speed, the GRF board is working with its contracted vendor, West Coast Internet (WCI), to increase internet speeds and adjust internet rates for the first time since 2014; and

WHEREAS, on November 21, 2022, the GRF Media and Communications Committee reviewed and recommends the board of directors adopt the improved internet speed level tiers of service and an adjustment of monthly rates;

NOW THEREFORE BE IT RESOLVED, January 3, 2023, that the Board of Directors of this Corporation approve the following internet speed level tiers and rates effective February 1, 2023:

Increase \$	New Rate	Old Rate	Old Speeds	New Speeds
\$3.00	\$26.50	\$23.50	15/3 Mbps	30/5 Mbps

\$8.00	\$36.50	\$28.50	30/3 Mbps	65/5 Mbps
\$6.50	\$45.00	\$38.50	50/5 Mbps	125/15 Mbps
\$7.75	\$56.50	\$48.75	100/10 Mbps	250/20 Mbps
New	\$75.00	New		500/15 Mbps

*Residents currently subscribed to the 15/3 Mbps level will be moved to 30/5 Mbps; however, this level of service will no longer be offered to new subscribers.
Residents subscribing to the new 500/15 MBPS will require a DOCSIS 3.1 modem. Residents will receive levels of service with no data cap.*

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the Resolution for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Dotson seconded the motion.

Discussion ensued among the board.

There being no objections, the motion was approved unanimously. (December Initial Notification - postpone 28-days for Member review and comment to comply with Civil Code §4360).

12d. Entertain a Motion to Authorize Staff to Issue a Request for Proposal (RFP) for Building E Space Utilization Study and Suspend the Procurement Process for Community Center Tenant Improvements

Manuel Gomez, Maintenance and Construction Director, provided an overview of the Request for Proposal (RFP) for Building E Space Utilization Study and Suspend the Procurement Process for Community Center Tenant Improvements.

Discussion ensued among the board.

Director Milliman made a motion to authorize staff to issue a Request for Proposal (RFP) for Building E Space Utilization Study and Suspend the Procurement Process for Community Center Tenant Improvements. Director Karimi seconded.

Hearing no changes or objections, the motion passed by a vote of 9-1. Director Skillman opposed.

THIS ITEM WAS MOVED TO 12A

12a. Pickleball Club Presentation – (Oral Discussion)

Joan Brown, Chair of the Pickleball Club, provided a presentation and update regarding the pickleball club.

Discussion ensued among the board.

Gan Mukhopadhyay left the meeting at 10:55 a.m.

12e. Discussion of GRF Town Hall Meeting – (Oral Discussion)

President Carpenter discussed the idea of conducting a Town Hall Meeting with the board.

Discussion ensued among the board.

Director Milliman made a motion to have Town Meetings twice a year and 6 months apart with the months to be determined. Director Dotson seconded.

Hearing no changes or objections, the motion was approved by a vote of 9-1. Director Horton opposed.

12f. Petition Calling a Special Meeting/Refund Request – (Oral Discussion)

President Carpenter discussed the petition that called for a special meeting/refund request.

Discussion ensued among the board.

Director Hopkins discussed the issue at hand pertaining to the 2021 Operating Surplus and dispelled the false narrative that a resident was making.

13. The Board took a 5-minute break

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on October 19, 2022; next meeting December 21, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer’s Report – Director Hopkins
 - (2) GRF Finance Committee Report
- b. Strategic Planning Committee—Director Dotson. The committee met on October 3 2022; next meeting TBA.
- c. Report of the Community Activity Committee – Director Horton. The committee met on November 10, 2022; next meeting December 8, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Report of the Landscape Committee – Director Skillman. The committee met on September 14, 2022; next meeting December 14, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- e. Report of the Maintenance & Construction Committee – Director Garthoffner. The committee met on October 12, 2022; next meeting December 14, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.

- (1) Report of the Clubhouse Renovation Ad Hoc Committee – Director Garthoffner. The Committee met on June 24, 2022; next meeting TBA.
- f. Report of the Media and Communications Committee—Director Milliman. The committee met on November 21, 2022; next meeting December 19, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- (1) Website Ad-Hoc Committee – Director Milliman. The committee met on September 14, 2022; Next meeting TBA
- (2) Broadband Ad Hoc – Director Milliman. The committee met on November 29, 2022; next meeting TBA.
- g. Report of the Mobility & Vehicles Committee – Director Tibbetts. The Committee met on October 5, 2022; next meeting December 7, 2022, at 1:30 p.m. in the Board Room.
- h. Report of the Security & Community Access Committee – Director Tibbetts. The Committee met on October 31, 2022; next meeting December 26, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- (1) Report of the Laguna Woods Village Traffic Hearings – Director Addington. The Traffic Hearings were held on November 16, 2022; next hearings on December 21, 2022, at 9:00 a.m. as a virtual meeting.
- (2) Compliance Ad Hoc Committee – President Carpenter. The committee met on October 19, 2022; next meeting TBA.
- i. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on November 29, 2022; next meeting January 31, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
- j. Information Technology Advisory Committee – Director Hopkins. The Committee met on October 28, 2022; next meeting December 9, 2022 as a virtual meeting.
- k. ~~Insurance Ad Hoc Committee—Director Carpenter. The Committee met on July 25, 2022; next meeting TBA.~~ It has been requested to remove Insurance Ad-Hoc Committee off of committee assignments
- l. Purchasing Ad-Hoc Committee – Director Carpenter. The Committee last met on April 7, 2022; next meeting TBA.

15. Future Agenda Items - *All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

- 2023 Aquadettes Billing
- Changes to West Coast Internet (WCI) Rates
- Anti-Harassment, Anti-Abuse, and Anti-Intimidation Policy and Formation of Joint Hearing Body

16. Director's Comments

- Multiple Directors commented on the volunteer luncheon.
- Director Addington thanked Third Mutual for the cocktail party after the All Boards Training
- Director Hopkins said this was a good meeting.
- Director Dotson commented on the pickleball proposal and also discussed misinformation given out from some residents who spread rumors.
- President Carpenter commented that the meeting went smoothly today.
- Director Milliman commented on looking forward to changes on the website.
- Director Mukhopadhyay commented on investments.

17. Recess 12:51 p.m. - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approve the Agenda

Approve the Minutes of:

(a) November 1, 2022 – Regular Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment

The meeting was adjourned at 4:29 p.m.

DocuSigned by:

Joan Milliman

B855D0FC004A480...

Joan Milliman, Secretary of the Board
Golden Rain Foundation



OPEN MEETING

**MINUTES OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Thursday, December 15, 2022 – 9:30 a.m.
Willow Room/Virtual Meeting**

GRF Agenda Prep Meeting

Directors Present: Bunny Carpenter, Yvonne Horton, Elsie Addington, Juanita Skillman, Reza Karimi, Joan Milliman, Gan Mukhopadhyay, Debbie Dotson, Don Tibbets, Jim Hopkins

Directors Absent: Egon Garthoffner

Staff Present: Siobhan Foster- CEO, Paul Nguyen, Makayla Schwieter, Carlos Rojas, Catherine Laster

Others Present: None

1. Call Meeting to Order and Establish Quorum

President Carpenter called the meeting to order at 9:37 a.m. and established that a quorum was present.

2. Approval of the Agenda

President Carpenter asked for approval of the agenda.

Hearing no objections, the agenda was approved by unanimous consent.

3. Announcements

President Carpenter made the following comments:

- Discussed the importance of having a quorum at meetings.
- Slowly updating the public regarding upcoming projects with Broadband.
- EV Charging Stations Update
- GRF Finance Meeting Updates
- Discussed scheduling a GRF Town Hall Meeting

Discussion ensued among the board.

4. Discuss and Consider Items to be placed on the Tuesday, January 3, 2023, Board Meeting Open & Closed Agendas

Director Karimi made a motion to approve the January 3, 2023, Open and Closed Agendas. Director Milliman seconded.

Hearing no objection, the January 3, 2023, Open and Closed Agendas were approved unanimously.

5. Director Comments – None

6. Adjournment

The meeting was adjourned at 10:35 a.m.

DocuSigned by:

Joan Milliman

B855D0FC0047480...

Joan Milliman, Secretary of the Board
Golden Rain Foundation

ENDORSEMENT (to Board of Directors)

2023 Aquadettes Billing

Authorize the Community Activities Committee recommendation to review and recommend Board approval for a resolution of the Aquadettes pay GRF the amount of \$2,250 for the 2023 Aqua Follies show.

A motion was made to approve the Aquadettes pay GRF the amount of \$2,250 for the 2023 Aqua Follies show.

Motion passed 4-1 (Director Laws voted against).

THIS PAGE LEFT BLANK INTENTIONALLY

STAFF REPORT

DATE: January 3, 2023
FOR: Board of Directors
SUBJECT: 2023 Aquadettes Billing

RECOMMENDATION

Review and recommend a fixed dollar amount for the 2023 Aqua Follies Water Show.

BACKGROUND

The Aquadettes are a community club who offer an annual Aqua Follies Water Show (synchronized swimming) at Pool 1. The show takes place over the course of three days in the summer months. The Aquadettes have been performing for Village residents for more than 55 years.

DISCUSSION

The 2023 Aqua Follies Water Show is slated for August 10 through 12.

Due to the nature of the show, alternative accommodations are needed to host an event at Pool 1. Rental chairs (attachment 1) for audience seating are setup around the perimeter of the pool and lifeguard services are needed during rehearsals and shows. Laborers are required for setup and breakdown of the risers and chairs and facility staff sell show tickets at Recreation offices.

On June 29, 2017 the Aquadettes received approval for the fixed dollar amount of \$1,250 for services rendered; GRF endorsement (attachment 2). On December 9, 2021 Community Activities Committee reviewed the fixed dollar amount and advised staff to proceed with the 2022 show at the same cost due to prior shows being canceled during Covid. Staff was directed to resubmit a fee review at the conclusion of the 2022 Aqua Follies Water Show.

On November 19, 2022 Community Activities Committee reviewed the estimated costs for the 2023 Aqua Follie show and recommended increasing the fixed dollar amount by \$1000, totaling \$2,250 for services rendered.

FINANCIAL ANALYSIS

The cost to support the 2022 show was \$5,135. GRF waived \$3,885 in event expenses. Staff estimates a total cost of \$5,181 for 2023 services and equipment rentals; an increase of approximately \$46. At \$15 per ticket, the Aquadettes club would need to sell 345 total tickets to cover the 2023 estimated service and equipment fees.

The 2023 Business Plan does not include an allocation for the Aqua Follies show in 2023.

2022 Fees					2023 Estimated Cost	
Date	Staffing	Hours Worked	Staffing Cost Per Hour	Staffing Fee	Staffing Cost Per Hour	Staffing Fee

9/6	(5) Recreation Leader	34	\$30	\$1,020	\$31 per hour	\$1,054
9/6	(1) General Maintenance Worker	8	\$39	\$312	\$38 per hour	\$304
9/12	(5) Recreation Leader	40	\$30	\$1,200	\$31 per hour	\$1,240
9/12	(1) General Maintenance Worker	8	\$39	\$312	\$38 per hour	\$304
2022 Additional Fees				2023 Additional Fees		
2022 Fees				2023 Estimated Cost		
Premier Lifeguards		25	\$28	\$700	\$28 per hour	\$700
Pool Maintenance Staff		12	\$39	\$468	\$38 per hour	\$456
Administrative Assistance - Ticket Sales (Recreation offices)				N/A		N/A
Apex Chair Rentals				\$1,123.30		\$1,123.30 (estimate)
				TOTAL		\$5,181.30

Prepared By: Jennifer Murphy, Recreation Manager

Reviewed By: Alison Giglio, Interim Recreation and Special Events Director
 Catherine Laster, Services Manager
 Steve Hormuth, Financial Services Director

Committee Routing: Finance Committee

ATTACHMENT(S)

- Attachment 1 - 2022 Apex Tent & Party Invoice
- Attachment 2 - GRF 2017 endorsement
- Attachment 3 - Resolution 90-22-XX

Remit To:

APEX TENT & PARTY
 2765 Dow Ave
 Tustin, CA 92780
 www.apextentandparty.com

Invoice

Closed	Invoice#
Mon 9/12/2022	31994

Bill to:

Customer #: 10774

GOLDEN RAIN FOUNDATION
 24351 EL TORO RD
 LAGUNA WOODS, CA 92637

Date Out Wed 9/ 7/2022

Terms	Aging Date
Due upon receipt	Mon 9/12/2022

Ordered By: TED

Qty	Items	Disc%	Each	Price
300	WHITE RESIN CHAIR W/PAD SEAT ALL CHAIRS MUST BE COVERED WITH CHAIR BAGS FOR DRIVER ON PICK UP		\$2.90	\$870.00
1	DELIVERY / PICK UP FEE Note about Regular Delivery Charge: Please note, that this is for a NON-Time Specific delivery window and will be subject to our truck and route availability on the day of your delivery, and will be subject to delivery anywhere from 8 am to 5pm, Monday through Saturday. The time frames will also be subject to delays despite our best effort to estimate our time of arrival on the day of delivery. If you require a Time Specific, or Time-Window Specific delivery option, please make sure to request this from your Rental Consultant/Sales Person and they will update your contract and inform you of the additional fees accordingly.		\$175.00	\$175.00

Delivery Wed 9/ 7/2022

TED
 CLUBHOUSE 1
 24232 CALLE ARGON
 LAGUNA WOODS

DEL 10 AM
 P/U 9-5

Pickup Mon 9/12/2022

TED
 CLUBHOUSE 1
 24232 CALLE ARGON
 LAGUNA WOODS

Payment Due upon receipt

Please pay from this invoice.

Rental and Sales:		CA BUS CHG:		No Tax:	
\$1,045.00		\$78.30		\$0.00	
Total Amount:	\$1,123.30	Total Paid	\$0.00	Total Due	\$1,123.30

714-573-2000

www.apextentandparty.com

714-573-2001

Mon - Fri 9:00 AM to 5:00 PM Saturday 9:00 AM to 1:00 PM
 Printed On Mon 10/31/2022 4:01PM

Software by Point-of-Rental Software www.point-of-rental.com

Modification #4
 Contract-Parameters (4)

Golden Rain Foundation
Community Activities Committee Meeting
June 29, 2017

ENDORSEMENT (to GRF)

Aquadettes 2017 Annual Aqua Follies Water Show

The Committee discussed the Aquadettes' request for a fixed dollar amount of \$1250 for set up including chairs, lifeguards, ticket sales at the recreation office or clubhouses, and allowance for non-resident spectators whose attendance is arranged prior to the performance.

Director Milliman motioned to approve the Aquadettes' request for a fixed dollar amount of \$1250 for their Annual Aqua Follies Water Show. Director Rothberg seconded.

Motion carried unanimously.



RESOLUTION 90-22-XX

2023 Aquadettes Billing

WHEREAS, the Aquadettes are a community club who offer an annual Aqua Follies Water Show (synchronized swimming) at Pool 1. The show takes place over the course of three days in the summer months. The Aquadettes have been performing for Village residents for more than 55 years; and

WHEREAS, due to the nature of the show, alternative accommodations are needed to host an event at Pool 1, including but not limited to rental chairs for audience seating are setup around the perimeter of the pool and lifeguard services during rehearsals and shows; and

WHEREAS, on June 29, 2017 the Aquadettes received approval for the fixed dollar amount of \$1,250 for services rendered; and

WHEREAS, On December 9, 2021 Community Activities Committee reviewed the fixed dollar amount and advised staff to proceed with the 2022 show at the same cost due to prior shows being canceled during Covid; and

WHEREAS, the cost to support the 2022 show was \$5,135. GRF waived \$3,885 in event expenses. Staff estimates a total cost of \$5,181 for 2023 services and equipment rentals; an increase of approximately \$46; and

WHEREAS, the 2023 Business Plan does not include an allocation for the Aqua Follies show in 2023: and

WHEREAS, on November 19, 2022 Community Activities Committee recommended increasing the fixed dollar amount by \$1000, totaling \$2,250 for services rendered;

NOW THEREFORE BE IT RESOLVED, January 3, 2023 the Board of Directors of this Corporation hereby adopts the proposed increase of the fixed dollar amount by \$1000, totaling \$2,250 for services rendered; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

December Initial Notification

28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied

THIS PAGE LEFT BLANK INTENTIONALLY



STAFF REPORT

DATE: January 3, 2023
FOR: Golden Rain Foundation Board of Directors
SUBJECT: Changes to West Coast Internet (WCI) Rates

RECOMMENDATION

The GRF Media and Communications Committee recommends that the GRF Board of Directors adopt the improved internet speed level tiers of services and the adjustment of monthly rates by West Coast Internet (WCI) outlined in this report.

BACKGROUND

GRF has had a longstanding practice of using revenue from internet services to offset the costs of cable television programming to residents, therefore being able to provide internet and cable television services to residents at substantially below-market rates.

Costs of cable programming contracts are skyrocketing, with GRF facing up to 25% increases upon renewal of contracts with major content providers. Projections by VMS staff and The Broadband Group estimate that by the year 2025, GRF will pay \$5M for programming, which is a \$1M increase over 2022.

This report outlines the timely opportunity to cover these costs and at the same time substantially increase internet service levels to residents, which includes no data caps.

1. Update monthly service rates and levels of service

The current contract with WCI was executed in 2014 and expires December 31, 2026. Rates for monthly service have not increased and levels of speed have not changed since 2014.

Since that time, demand for user speed and data capacity has changed significantly. WCI currently offers four speed levels:

- 15/3 Mbps
- 30/3 Mbps
- 50/5 Mbps
- 100/10 Mbps

Effective February 1, 2023, WCI will offer new speed levels, all of which offer a substantial increase in services to current customers:

- 30/5 Mbps (this level will eventually be eliminated)
- 65/5 Mbps

125/15 Mbps
 250/20 Mbps
 500/25 Mbps (DOCSIS 3.1 modem required)

Residents currently subscribed to the 15/3 Mbps level will be moved to 30/5 Mbps; however, this level of service will no longer be offered to new subscribers. The long-term goal is to eliminate 30/5 Mbps as a service option.

In return for this substantial upgrade in service levels, WCI's new rate structure will be:

Increase \$	New Rate	Old Rate	Old Speeds	New Speeds
\$3.00	\$26.50	\$23.50	15/3 Mbps	30/5 Mbps
\$8.00	\$36.50	\$28.50	30/3 Mbps	65/5 Mbps
\$6.50	\$45.00	\$38.50	50/5 Mbps	125/15 Mbps
\$7.75	\$56.50	\$48.75	100/10 Mbps	250/20 Mbps
New	\$75.00	New		500/15 Mbps

No data cap on any level of service

DISCUSSION

1. Update monthly service rates and levels of service

The increase in internet speeds will allow GRF to better serve the changing needs of its members and begin to better prepare the community for a shift away from cable television programming to increased internet use, which will include streaming services.

Subscriber count reports show that residents are moving away from slower levels of service and are rapidly migrating to the highest level of service currently offered.

- The number of users at the lowest level of speed has declined by 8.05%
- The number of users at the highest level of speed has increased by 15.46%
- Residents are requiring and will continue to require higher internet speeds

The new WCI rates will continue to provide residents with good internet service at rates at least 30% lower than those available outside the Village. An additional advantage to all Village internet users is that WCI will not impose data caps on any GRF user.

FINANCIAL ANALYSIS

Actual cable programming costs increased approximately \$220,000 in 2022 compared to 2021 and are budgeted to increase another \$185,000 for 2023, for a combined expense increase of \$405,000 over two years.

While the 2022 budget for High-Speed Internet revenue was \$2,200,000, staff forecast year-end revenue to amount to approximately \$1,850,000 or a shortfall to budget of (\$350,000).

The board's approval of the changes to the current WCI contract will:

- Double the internet download speeds provided to residents for an average increase of 18% in their monthly rate, ranging from a \$3 per month per subscriber to \$8 per month.
- The proposal for increased per month rates billed to subscribers and favorable revenue share split is expected to bring in an additional \$192K of revenue more than the 2023 budget of \$2,200,000 and will partially offset the (\$350,000) shortfall expected in 2022 and the increased cable programming costs.

Prepared By: Eileen Paulin, Director Media & Communications

Reviewed By: Paul Ortiz, General Manager Broadband Services
Steve Hormuth, Director of Financial Services

Committee Routing: Media & Communication Committee
Finance Committee

ATTACHMENT(S)
Attachment 1 Resolution 90-22-XX

THIS PAGE LEFT BLANK INTENTIONALLY

RESOLUTION 90-22-XX

Internet Speed Service Level Improvements and Rate Adjustment

WHEREAS, demand for higher levels of internet speed in the Village has grown 21.75% from October 2021 to October 2022; during same period, subscribers to the lowest tier of service fell 6.73%; and

WHEREAS, this demand for higher levels of internet speed and bandwidth the Village is attributable to residents use of an increasing number of Wi-Fi-enabled devices (smart TVs, smart speakers, smartphones, tablets, laptops, watches, medical devices, video doorbells, security systems, etc.), as well as content streaming services such as Netflix and Hulu; and

WHEREAS, recognizing this need to supply faster tiers of speed, the GRF board is working with its contracted vendor, West Coast Internet (WCI), to increase internet speeds and adjust internet rates for the first time since 2014; and

WHEREAS, on November 21, 2022, the GRF Media and Communications Committee reviewed and recommends the board of directors adopt the improved internet speed level tiers of service and an adjustment of monthly rates;

NOW THEREFORE BE IT RESOLVED, January 3, 2023, that the Board of Directors of this Corporation approve the following internet speed level tiers and rates effective February 1, 2023:

Increase \$	New Rate	Old Rate	Old Speeds	New Speeds
\$3.00	\$26.50	\$23.50	15/3 Mbps	30/5 Mbps
\$8.00	\$36.50	\$28.50	30/3 Mbps	65/5 Mbps
\$6.50	\$45.00	\$38.50	50/5 Mbps	125/15 Mbps
\$7.75	\$56.50	\$48.75	100/10 Mbps	250/20 Mbps
New	\$75.00	New		500/15 Mbps

Residents currently subscribed to the 15/3 Mbps level will be moved to 30/5 Mbps; however, this level of service will no longer be offered to new subscribers. Residents subscribing to the new 500/15 MBPS will require a DOCSIS 3.1 modem. Residents will receive levels of service with no data cap.

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

December Initial Notification

28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied

THIS PAGE LEFT BLANK INTENTIONALLY

STAFF REPORT

DATE: January 3, 2023
FOR: Board of Directors
SUBJECT: Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and Joint Hearing Body

RECOMMENDATION

The Board of Directors adopt the amended Anti-Harassment, Anti-Abuse and Anti-Intimidation and Joint Hearing Body.

BACKGROUND

The Board of Directors of Golden Rain Foundation (“GRF”), United Laguna Woods Mutual (“United”), and Third Laguna Hills Mutual (“Third”) recognize the need for a clear and consistent policy to address claims of harassment, abuse and intimidation by members, residents, guests, board directors, board advisors and Village Manage Service (VMS) employees.

Since at least May 2022, the board presidents and VMS Board chair have collaborated with Jeffrey C. Beaumont, Esq. to develop the policy and charter for a joint hearing body. The proposed policy provides guidance relative to harassing, abusive, and/or intimidating behavior and issues a mechanism for addressing such behavior by the Anti-Harassment, Anti-Abuse and Anti-Intimidation Joint Hearing Body Committee.

On September 6, 2022, the GRF Board of Directors unanimously adopted the Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and authorize the formation of a Joint Hearing Body (Resolution 90-22-39).

On September 20, 2022, the Third Board of Directors elected to not adopt the Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and Joint Hearing Body.

On November 8, 2022, the United Board of Directors adopted the Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and authorize the formation of a Joint Hearing Body (Resolution 01-22-73).

DISCUSSION

The purpose of the amendment is to reflect only GRF and United’s participation in the policy. References for Third have been removed.

FINANCIAL ANALYSIS

None.

Prepared By: Francis Gomez, Operations Manager

Reviewed By: Jacob M. Huanosto, Interim Compliance Supervisor

ATTACHMENT(S)

Attachment 1: Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy

Attachment 2: Flow Chart

Attachment 3: Charter of Anti-Abuse and Anti-Intimidation Joint Hearing Body Committee

Attachment 4: Resolution 90-23-XX



Golden Rain Foundation and, United Laguna Woods Mutual ~~and Third Laguna Hills Mutual~~

**Joint Hearing Body Committee
Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy
Resolution 90-22-39; Adopted September 6, 2022 and
Resolution 01-22-73; Adopted November 8, 2022**

I. Purpose

Harassment, abuse and intimidation is strictly prohibited in the community. The boards of directors of Golden Rain Foundation (“GRF”), ~~Third Laguna Hills Mutual (“Third”)~~, United Laguna Woods Mutual (“United”) and Village Management Services (“VMS) require a clear and consistent policy to address claims of harassment, abuse and intimidation. This Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy (“Policy”) provides guidance relative to such behavior and guidelines for addressing same by the Anti-Harassment, Anti-Abuse and Anti-Intimidation Joint Hearing Body Committee.

This policy applies to:

- a. Members;
- b. Residents;
- c. GRF, United, ~~Third~~ and VMS board directors and advisors; and
- d. Member or resident guests.

The claims of harassment, abuse and/or intimidation may be against:

- a. Members;
- b. Residents;
- c. GRF, ~~Third~~, United and VMS board of directors and advisors;
- d. Member or resident guests; and
- e. VMS employees.

VMS investigates incidents of harassment, abuse and/or intimidation from an employer’s standpoint pursuant to the VMS Anti-Harassment Policy, and by necessary implication, there will be overlap when an employee is harassed by any of the foregoing and vice-versa.

This Policy has been adopted by the boards of directors of GRF, ~~Third~~ and United in the exercise of their respective duties to maintain, protect and enhance the value and desirability of Laguna Woods Village and the interests of all of its members.

II. Definitions

- a. Abuse - See details under Conditions for Abuse.

- b. Anti-Harassment, Anti-Abuse and Anti-Intimidation Joint Hearing Body Committee (“Committee”) - A hearing body formed via charter by the boards of directors of GRF, ~~Third~~ and United to address claims of harassment, abuse and intimidation by members; residents; GRF, ~~Third~~, United and VMS boards of directors and advisors; and member or resident guests. Claims may involve members; residents; GRF, ~~Third~~, United and VMS boards of directors and advisors; member or resident guests; and VMS employees.
- c. Community - Laguna Woods Village, including, but not limited to, the community center, gate houses, clubhouses and amenities.
- d. Claimant - Member, resident, board member, advisor, member or resident guest who submits a claim of alleged harassment, abuse and/or intimidation (“claim”) involving member, resident, board member, advisor, member or resident guest, and/or employee.
- e. Director - A board member from GRF, ~~Third~~, United or VMS boards of directors.
- f. Governing documents - All of the following, collectively: articles of incorporation, bylaws, ~~CC&Rs~~, rules and regulations, and resolutions or policies duly adopted by boards of directors of United (including occupancy agreement) ~~and~~, GRF ~~and Third~~; all as may be lawfully amended or modified from time to time.
- g. Harassment - See details under Conditions for Harassment.
- h. Intimidation - See details under Conditions for Intimidation.
- i. Member - Any person who is an owner of a unit in ~~Third’s or~~ United’s development who has been approved for membership in ~~Third or~~ United in accordance with the governing documents.
- j. Resident - An approved occupant of a residence in Laguna Woods Village.
- k. Respondent - Member, resident, board member, advisor, member or resident guest, or employee who is the subject of harassment, abuse and/or intimidation claim.
- l. Staff - Employees of VMS authorized to act on behalf of GRF, ~~Third~~ and United.

III. Conditions for Harassment

Below are various definitions and descriptions of harassment under both federal and California law:

- a. Federal law: Under federal law, “harassment” is defined to mean “a serious act or a course of conduct directed at a specific person that causes substantial emotional distress in such person and serves no legitimate purpose” (18 U.S.C.A. §1514[d][1][B]).
- b. California law: California Law: California defines “harassment” as unlawful violence, a credible threat of violence or a knowing and willful course of conduct directed at a specific person that seriously alarms, annoys or harasses that person, and that serves no legitimate purpose (Code of Civil Procedure §527.6[b][3]).
- c. Department of Housing and Urban Development (HUD) “Final Rule”: Recent federal regulations/guidelines enacted by the Department of Housing and Urban Development (HUD) impose certain obligations on GRF ~~and~~, United ~~and Third~~ with regard to the investigation and treatment of reported

harassment. The new guidelines, adopted in August 2016, were enacted in an effort to further define and address housing discrimination in the form of harassment. In that regard, HUD's new guidelines now deem any form of harassment in housing or within housing developments a form of illegal discrimination. Based on HUD's guidelines, homeowners' associations, including GRF ~~and~~, United ~~and Third~~, are considered housing providers, and as such are required to evaluate alleged harassment to investigate whether a resident is being subjected to harassment to the extent that it may amount to illegal housing discrimination. Pursuant to the guidelines, GRF ~~and~~, United ~~and Third~~ are required to investigate all reported claims of potential harassment of residents and, as appropriate, take all action permitted under the governing documents to address such harassing behavior (24 CFR 100.600).

IV. Conditions for Abuse

Below are various definitions and descriptions of abuse under both federal and California law:

- a. Federal law: Under federal law, "abuse" is defined to mean "the knowing infliction of physical or psychological harm or the knowing deprivation of goods or services that are necessary to meet essential needs or to avoid physical or psychological harm" (42 USC §1397[j]).
- b. California law: Under California law, "abuse" includes, but is not limited to, intentionally or recklessly causing or attempting to cause bodily injury, sexual assault and placing a person in reasonable apprehension of imminent serious bodily injury to that person or to another. Abuse is not limited to the actual infliction of physical injury or assault (Family Code §6203). For purposes of this Policy, "abuse" also includes conduct that creates a hostile work environment as defined under California law.

V. Conditions for Intimidation

Below are various definitions and descriptions of intimidation under both federal and California law:

- a. Federal law: Under Federal law, "intimidation" is defined to mean "a serious act or course of conduct directed at a specific person that (i) causes fear or apprehension in such person; and (ii) serves no legitimate purpose" (18 USC §1514[d][1]).
- b. California law: Under California law, the definition of "intimidation" was noted "to make timid or fearful; to inspire or affect with fear; to make fearful; to frighten ... to deter, as by threats. ..." (In re Bell, 19 Cal. 2d 488, 122 P.2d 22 [1942][dissent]).

VI. Examples of Harassment, Abuse and/or Intimidation

Examples of harassment, abuse and/or intimidation in community, subject to review and interpretation by committee, may include:

- a. Physical intimidation;
- b. Threatening bodily harm or to harm one's property;
- c. Discriminatory shouting and yelling;
- d. Stalking, such as following someone around to intimidate or "make a point";

- e. Disrupting organized activities in progress, including board and committee meetings;
- f. Entering the second floor of the community center without escort or pass with intent to disrupt operations;
- g. Interfering, instructing or otherwise disrupting the work of vendors or staff;
- h. Unreasonable, hostile and/or telephone calls and/or emails without a legitimate purpose to a resident, vendor or staff;
- i. Disparaging someone;
- j. Humiliating someone; and/or
- k. Other behavior that the ordinary person would find unreasonable and/or threatening.

VII. Reporting Harassment, Abuse and/or Intimidation Claims

To report a claim, members; residents; GRF, United, ~~Third~~ and VMS board directors and advisors; member and resident guests; and/or VMS employees may contact:

- a. Security Department
 - i. By telephone: 949-580-1400
- b. Compliance Division
 - i. By telephone: 949-268-2255; or
 - ii. Via email: compliance@vmsinc.org

Staff may inform the claimant to call the Security Department for documentation of the reported harassment, abuse and/or intimidation. Staff may also inform the claimant to call the Orange County Sheriff's Department ("OCSD") if harassment, abuse and/or intimidation occur.

VIII. Assessment of Harassment, Abuse, and/or Intimidation Claims

Upon receipt of claim by Security Department or Compliance Division, the following steps will occur:

- a. Security Director informs CEO/General Manager ("CEO") and Human Resources ("HR") Director of claim.
- b. CEO confers with Security Director and HR Director to determine if claim may involve harassment, abuse and/or intimidation and requires further action;
 - i. If claim does not meet definition of harassment, abuse and/or intimidation, no further action is taken.
 - ii. If claim meets definition of harassment, abuse and/or intimidation, claim will be investigated by third party or internally by Security Director or designee.
- c. CEO may implement interim administrative actions to prevent employee harassment, abuse and/or intimidation during investigation depending on facts/governing documents. Actions must not interfere with resident's rights.

IX. Investigation of Harassment, Abuse and/or Intimidation Claims

- a. If claim involves member, resident, board member, advisor, member or resident guest, investigator at direction of Security Director gathers sufficient evidence to determine whether prohibited conduct occurred (harassment, abuse and/or intimidation);

- b. If claim involves employee, investigator at direction of HR Director gathers sufficient evidence to determine whether prohibited conduct occurred (harassment, abuse and/or intimidation). VMS investigates claims from an employer's standpoint pursuant to federal and state laws regarding employees and the VMS Anti-Harassment Policy and confirmed cases of harassment, abuse and intimidation by necessary implication, there will be overlap when an employee is harassed by a member, board member and/or advisor. VMS will investigate harassment to determine what action must be taken to protect employee while investigation results will be shared with the committee to determine what action to take against the member, board member or advisor. VMS and the committee must be able to share information and the sharing of such information is therefore expressly authorized for this purpose.
- c. Legal counsel reviews investigative report to confirm findings meet legal definition(s) of harassment, abuse and/or intimidation. If claim does not meet the definition(s), no further action is taken.

X. If Harassment, Abuse and/or Harassment Claim Substantiated by Investigation – Member, Resident, Board Member, Advisor, Member or Resident Guest

- a. Pursuant to Civil Code §5855 and applicable governing documents, Compliance Division issues notice of hearing with committee to respondent, including summary of evidence;
 - i. When respondent is board member or advisor, any committee members from defendant's board do not participate in hearing. Four committee members from other boards hear and render decision on case.
- b. During disciplinary hearing, respondent has right to meet before committee in executive session.
- c. If committee finds respondent in violation of policy, committee may impose fine, suspend member privileges and/or consider legal action.
- d. Any respondent found to have violated policy may be removed as officer of their board, if serving as such, or from any committee they serve by their respective board (e.g., GRF, ~~Third~~, United and VMS).

XI. Appeal of Committee Decision - Member, Resident, Board Member, Advisor, Member or Resident Guest

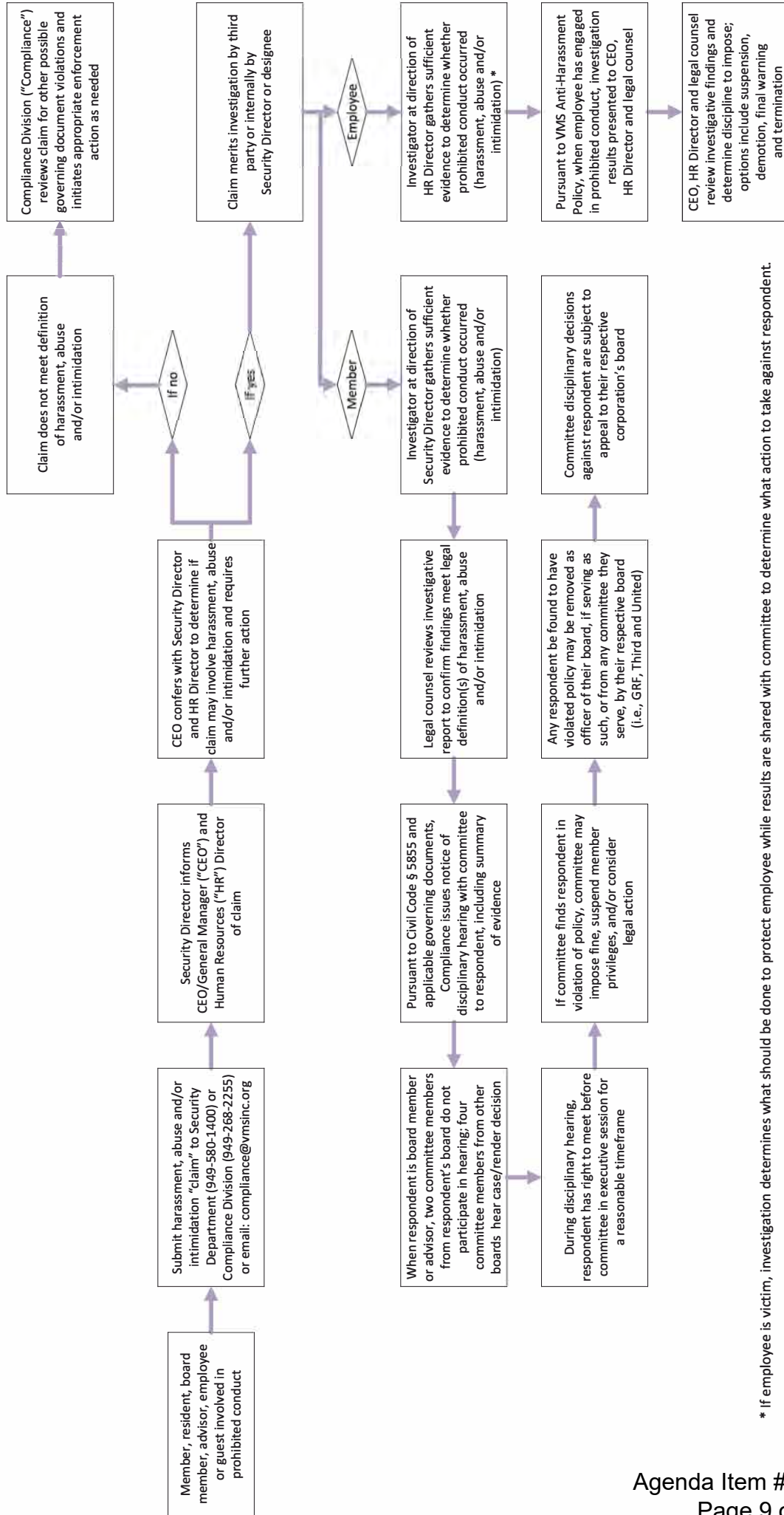
- a. Committee disciplinary decisions against respondent are subject to appeal to their respective corporation's board. If VMS board member is respondent, appeal would be to mutual board in which respondent resides.
 - i. When defendant is board member or advisor, any committee members from board who did not participate in committee hearing would participate in appeal hearing with full board.

XII. If Harassment, Abuse and/or Harassment Claim Substantiated by Investigation – Employee

- a. Pursuant to VMS Anti-Harassment Policy, when employee has engaged in prohibited conduct (harassment, abuse and/or intimidation), investigation results presented to CEO, and HR Director and legal counsel.

- b. CEO, HR Director and legal counsel review investigative findings and determine discipline to impose including suspension, demotion final warning and/or termination.

Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy ("policy") – Flow Chart



* if employee is victim, investigation determines what should be done to protect employee while results are shared with committee to determine what action to take against respondent.

Refer to Sections III, IV and V of Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy for conditions of harassment, abuse and intimidation

THIS PAGE LEFT BLANK INTENTIONALLY



**Golden Rain Foundation and, United Laguna Woods Mutual ~~and Third Laguna Hills Mutual~~
Anti-Harassment, Anti-Abuse and Anti-Intimidation ~~Policy~~
Charter of Joint Hearing Body Committee
Resolution 90-22-39; Adopted September 6, 2022 and
Resolution 01-22-73; Adopted November 8, 2022**

I. Introduction

This Charter of the Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy (“Charter”) serves to create the Joint Hearing Body Committee (“committee”) for the Golden Rain Foundation (“GRF”), ~~Third Laguna Hills Mutual (“Third”)~~ and United Laguna Woods Mutual (“United”) pursuant to:

- a. Article VIII of the Amended and Restated Bylaws (“Bylaws”) of GRF and California Corporations Code Section 7212, the board of directors of GRF is entitled to create committees to assist it in the execution of their powers and duties; and
- ~~b. Article VII, Section 1 of the Amended and Restated Bylaws (“Bylaws”) of Third and California Corporations Code Section 7212, the board of directors of Third is entitled to create committees to assist it in the execution of their powers and duties; and~~
- e.b. Article VIII, Section 1 of the Amended and Restated Bylaws (“Bylaws”) of United and California Corporations Code Section 7212, the board of directors of United is entitled to create committees to assist it in the execution of their powers and duties.

II. Purpose

The committee (as defined in Article III) will serve as a hearing body to address claims of harassment, abuse and intimidation (“claims”) by:

- a. Members;
- b. Residents;
- c. GRF, ~~Third~~, United and Village Management Services (VMS) boards of directors and advisors; and
- d. Member or resident guests.

Claims of harassment, abuse and intimidation may be against:

- a. Members;
- b. Residents;
- c. GRF, ~~Third~~, United and VMS boards of directors and advisors;
- d. Member or resident guests; and
- e. VMS employees.

The committee will interface with the GRF, ~~Third~~, United and VMS boards of directors, as well as VMS, legal counsel and other relevant individuals, and impose discipline and/or recommendations, as appropriate.

III. Committee

- a. Composition:
 - i. Committee shall be comprised of ~~six~~four members including two directors from each of GRF, ~~Third~~ and United boards of directors. VMS board is not represented on committee, as VMS board members are appointed by GRF, ~~Third~~ and United.
 - ii. When respondent is a board director or advisor to GRF, ~~Third~~ or United, any members of the committee from the respondent's board will not participate in the hearing. The ~~four~~ committee members from the other boards will hear and render a decision on the case, preserving any committee members' ability to hear a possible appeal that would be heard by the full board.
- b. Eligibility: Committee members must be in "good standing" at all times, defined as the following and the respective policies of each board, ~~Resolution 90-xx-xx, 03-xx-xx, and 04-xx-xx~~:
 - i. Current in the payment of assessments and all other financial obligations to their respective organization, i.e., GRF and, ~~United and Third~~;
 - ii. No outstanding violations of the governing documents of their respective organization, as determined by their respective board;
 - iii. No active dispute, including pending claims, dispute resolution, litigation or the like between the committee member and their respective organization or board or VMS; and
 - iv. Committee members must attend committee meetings regularly and not have missed three consecutive board meetings.
- c. Term:
 - i. Committee membership shall be concurrent with each member's term on their respective board of directors to which they have been elected or appointed.
 - ii. Committee members serve at pleasure of their respective board to which they have been elected or appointed to serve on committee and may be removed with or without cause, at any time, in sole discretion of their respective board.

IV. Scope of Authority – Powers of Committee

- a. Mission: Committee is formed to serve as hearing body to address claims submitted by members, residents, board members and advisors, and member or resident guests. Claims may involve members, residents, board members and advisors, member or resident guests, and VMS employees.
- b. Review: Committee has the power and authority to review claims, investigative reports and interface with the boards of directors of GRF and, ~~United and Third~~, as well as VMS, legal counsel and other relevant individuals.
- c. Impose discipline: Committee shall have authority to impose discipline against the respondent, subject to notice and hearing procedures, pursuant to rules, regulations and fine and enforcement policy duly adopted by the boards of GRF and, ~~United and Third~~.

V. Scope of Authority – Committee Member Compensation and Conduct

No committee member shall receive compensation of any kind for participation on the committee.

VI. Scope of Authority – Meetings

- a. Meetings: Committee shall meet as necessary and as required to perform its duties privately in executive session to maintain confidentiality.
- b. Meeting minutes: Minutes of all meetings shall be prepared and maintained.
- c. Tie votes: In the event of a tie vote, the motion would fail pursuant to Robert's Rules of Order.

VII. Scope of Authority – Effect of Decisions by Committee

- a. Appeal: Decisions by the committee to impose disciplinary action against respondent shall be subject to a conditional right of appeal, whereas the right to appeal only applies to the appeal of a decision that can be addressed by the board hearing the appeal.
 - i. Fines: If the committee imposes a fine, the respondent can appeal to their respective board and that board can affirm or overturn that decision, given the board can levy fines.
 - ii. Access to amenities: If the committee bans the respondent from accessing the administrative building or the clubhouse/amenities, a mutual board cannot hear any appeal regarding same as GRF has the authority to impose that discipline, and therefore the respondent would need to appeal to GRF, not a mutual board.

VIII. Scope of Authority – Insurance/Defense/Indemnity

- a. D&O insurance: GRF ~~and~~ United ~~and Third~~ shall at all times maintain a directors' and officers' liability insurance policy, as required by law and their respective governing documents (i.e., bylaws), which shall cover volunteer committee members, among others, for actions and/or omissions done in the official capacity of a member's service on the committee, and as authorized by the boards of GRF ~~and~~ United ~~and Third~~.
- b. Defense/indemnity: GRF ~~and~~ United ~~and Third~~ will defend and indemnify committee members for claims, costs, defense fees, etc., incurred as a result of their official service on the committee, including any self-insured retention costs, and shared by GRF ~~and~~ United ~~and Third~~.

IX. Scope of Authority – Confidentiality

- a. Confidentiality: Committee members are obligated to maintain strict confidentiality of information obtained while on the committee, beyond the term of service on the committee, and such information shall only be used for its purpose as provided herein.
- b. Executive session: The Open Meeting Act authorizes boards to meet in executive session to consider litigation, matters relating to the formation of contracts, member discipline and personnel matters. (Civil Code Section 4935.) The underlying principle of the Open Meeting Act is transparency. While focusing primarily on the interests of transparency by way of Civil Code Section 4935, the California legislature has underscored the importance of individual and corporate

privacy. If boards were required to discuss such sensitive matters in a public forum, individuals would be irreparably damaged. It is paramount that committee members similarly acknowledge and respect the privacy interests of GRF, ~~Third~~ and United and its members, exercising constant vigilance in the handling of confidential information.

- c. Information sharing: VMS investigates incidents of harassment from an employer's standpoint, and by necessary implication there will be overlap when an employee is harassed by a director or advisor. For example, VMS will investigate the harassment to determine what action must be taken to protect the employee, while the committee will also investigate and determine what action to take against the director or advisor. Accordingly, VMS and the committee must be able to share information, and the sharing of such information is therefore expressly authorized for this purpose.



RESOLUTION 90-23-XX

**Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and
Charter of the Joint Hearing Body Committee**

WHEREAS, the Board of Directors of United Laguna Woods Mutual (“United”) and Golden Rain Foundation (“GRF”) require a clear and consistent policy to address claims of harassment, abuse and intimidation by directors to staff of Village Management Services, Inc., fellow directors and residents, as well as claims involving harassment, abuse and intimidation by residents to staff of VMS, directors and other residents; and

WHEREAS, this Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy (“Policy”) is intended to provide guidance relative to such behavior and issue a mechanism for addressing same by the Anti-Harassment, Anti-Abuse and Anti-Intimidation Joint Hearing Body Committee; and

WHEREAS, this Policy is being adopted by the Board of Directors of GRF and United in the exercise of their respective duties to maintain, protect and enhance the value and desirability of Laguna Woods Village and the interests of all of its members.

NOW THEREFORE BE IT RESOLVED, January 3, 2023, that the Board of Directors of this Corporation hereby adopts the Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and Charter of the Joint Hearing Body Committee, as attached to the official minutes of this meeting; and

RESOLVE FURTHER, that Resolution 90-22-39, adopted September 6, 2022 is hereby suspended and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

December Initial Notification

28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied

THIS PAGE LEFT BLANK INTENTIONALLY



RESOLUTION 90-22-XX

GRF Committee Appointments

RESOLVED, January 3, 2023, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Strategic Planning Committee

Debbie Dotson, Chair (GRF)

James Hopkins (GRF)

Gan Mukhopadhyay, Alternate (GRF)

Nathaniel Ira Lewis (Third)

Mary Simon (United)

~~Reza Bastani (United) – On Short Term Leave~~

~~Lenny Ross (United) – Temporary Fill In~~

~~Ryna Rothberg (Mutual 50)~~

Advisor: Dick Rader

Community Activities Committee

Yvonne Horton, Chair (GRF)

Elsie Addington (GRF)

Joan Milliman, Alternate (GRF)

~~Annie McCary (Third)~~

~~Cush Bhada (Third)~~

Jules Zalon, Alternate (Third)

Mark Laws (Third)

Diane Casey (United)

Pearl Lee (United)

~~Ryna Rothberg, (Mutual 50)~~

~~Frank Stern (Mutual 50)~~

~~Peter Sanborn, Alternate (Mutual 50)~~

Advisors: Roland Boudreau, Ajit Gidwani

Finance Committee

James, Hopkins, Chair (GRF)

Elsie Addington (GRF)

Debbie Dotson, Alternate (GRF)

Donna Rane-Szostak (Third)
Mark Laws (Third)
Azar Asgari (United)
Thomas Tuning (United)
~~Al Amado (Mutual 50)~~
Margaret Bennet (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Rosemarie diLorenzo

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
Bunny Carpenter (GRF)
Deborah Dotson (GRF)
Diane Casey (United)
Thomas Tuning (United)
Mark Laws (Third)
Advisor: Sue Margolis

Landscape Committee

Juanita Skillman, Chair (GRF)
Yvonne Horton, (GRF)
Diane Casey (United)
Lenny Ross (United)
Jules Zalon (Third)
Nathaniel Ira Lewis (Third)
~~Annie McCary, Alternate (Third)~~
Vacant (Mutual 50)
Advisor: ~~Lynn Jarrett~~, Catherine Brians

Maintenance & Construction Committee

Reza Karimi, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Egon Garthoffner, Alternate (GRF)
James Cook (Third)
Ralph Engdahl (Third)
Cush Bhada, Alternate (Third)
Reza Bastani (United) – On Short Term Leave
Alison Bok (United) – Temporary Fill In
Mary Simon (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Bill Walsh, Carl Randazzo, Ajit Gidwani

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Deborah Dotson (GRF)
Reza Karimi (GRF)
Cush Bhada, (Third)
Ralph Engdahl (Third)
Reza Bastani (United)
Mary Simon (United)
Advisors: Ajit Gidwani, Carl Randazzo, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)
Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
~~Annie McGary (Third)~~
James Cook (Third)
Cris Prince, ~~Alternate~~ (Third)
~~Moon Yun, Alternate (Third)~~
Anthony Liberatore (United)
Maggie Blackwell (United)
~~Ryna Rothberg, (Mutual 50)~~
~~Margaret Bennet (Mutual 50)~~
~~Peter Sanborn, Alternate (Mutual 50)~~
Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost, ~~Lynn Jarrett~~, Catherine Brians

Website Ad Hoc Committee

Joan Milliman, Chair (GRF)
Debbie Dotson (GRF)
Anthony Liberatore (United)
Azar Asgari (United)
~~Annie McGary (Third)~~
Mark Laws ~~Alternate~~ (Third)
Advisors: Lucy Parker, Diane Phelps,
~~Lynn Jarrett~~

Broadband Ad Hoc Committee

Joan Milliman, Chair (GRF)
Jim Hopkins (GRF)
Debbie Dotson (GRF)
Cris Prince (Third)
Jim Cook (Third)
Diane Casey (United)
Maggie Blackwell (United)
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50)

Mobility & Vehicles Committee

Don Tibbetts, Chair (GRF)
Egon Garthoffner (GRF)
Elsie Addington, Alternate (GRF)
James Cook, Alternate (Third)
Cush Bhada (Third)
Moon Yun (Third)
Azar Asgari (United)
Alison Bok (United)
Frank Stern (Mutual 50)
~~Margaret Bennett (Mutual 50)~~
Sue Stephens, Alternate (Mutual 50)
Advisor: Vashi Williams

Security and Community Access

Don Tibbetts, Chair (GRF)
Juanita Skillman (GRF)
~~Annie McCary (Third)~~
Moon Yun (Third)
Cris Prince (Third)
Donna Rane-Szostak, Alternate (Third)
Cash Achrekar (United)
Maggie Blackwell (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
~~Margaret Bennett, Alternate (Mutual 50)~~

OTHER COMMITTEES:

Disaster Preparedness Task Force

Eric Nunez, Chair
Juanita Skillman (GRF)

Gan Mukhapadhyay (GRF)
James Cook (Third)
Donna Rane-Szostak, Alternate (Third)
Anthony Liberatore (United)
~~Alison Bok (United)~~
~~John Carter (Mutual 50)~~
Rick Kopps, Resident (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings

(Chair will alternate between Boards)
Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
Mark Laws, Alternate (Third)
Cash Achrekar, Alternate (United)
Pearl Lee (United)
Jules Zalon (Third)
~~Board Members by Rotation (Mutual 50)~~
Margaret Bennet (Mutual 50)
Sue Stephens, Alternate (Mutual 50)

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Jim Hopkins (GRF)
Mark Laws (Third)
Donna Rane-Szostak (Third)
Ralph Engdahl, (Third)
Thomas Tuning (United)
Lenny Ross (United)
Advisor: Carl Randazzo

Select Audit Task Force

James Hopkins (GRF)
Diane Phelps (GRF)
Cynthia Rupert (United)
Peggy Moore (Third)

Insurance Ad Hoc Committee

~~Bunny Carpenter, Chair (GRF)~~
~~Anthony Liberatore (United)~~
~~Lenny Ross (United)~~
~~Cris Prince (Third)~~
~~Mark Laws (Third)~~

~~Jim Cook (Third)~~
~~Yvonne Horton (GRF)~~
~~Reza Karimi (GRF)~~
~~Juanita Skillman (GRF)~~
~~Advisors: Bob Laux~~

Compliance Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Maggie Blackwell (United)
Pearl Lee (United)
Mark Laws (Third)
~~Annie McCary (Third)~~
~~Cris Prince (Third)~~
Joan Milliman (GRF)
Juanita Skillman (GRF)
Reza Karimi (GRF)

Correspondent – Elsie Addington (GRF)
El Toro Water District – Juanita Skillman (GRF)

RESOLVED FURTHER, that Resolution 90-22-58 adopted December 6, 2022, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

ENDORSEMENT (to Board of Directors)

Rock 'N Rollers Club Exception Request to Clubhouse Holiday Hours

Authorize the Community Activities Committee recommendation to review and recommend Board approval for a resolution of the Rock 'N Rollers Club request for an exception to Clubhouse Holiday Hours, resolution 90-20-19.

A motion was made to accept the request for exception to extend the holiday hours on November 11, 2023 and extra fees to be paid by the Rock 'N Rollers club.

Motion passed unanimously.

THIS PAGE LEFT BLANK INTENTIONALLY

STAFF REPORT

DATE: January 3, 2023
FOR: Board of Directors
SUBJECT: Rock 'N Rollers Club Exception Request to
Clubhouse Holiday Hours

RECOMMENDATION

Review and recommend the Rock 'N Rollers Club request for an exception (Attachment 1) to Clubhouse Holiday Hours, resolution 90-20-19 (Attachment 2).

BACKGROUND

The Recreation and Special Events Department oversees all recreation facilities. On May 5, 2020 GRF approved and adopted Clubhouse Holiday Hours allowing all clubhouses to limit hours on Veteran's Day from 9 a.m. to 2 p.m. beginning January 2021.

DISCUSSION

Rock 'N Rollers Club is requesting to meet in Clubhouse 5 on Saturday, November 11, 2023, from 3 p.m. to 10 p.m. Currently, Clubhouse 5 is scheduled to be closed at 2 p.m.

Full time and part time hourly staff who are scheduled to work on one of the designated VMS holidays receive holiday pay equal to 1.5 times base pay.

On December 8, 2022 Community Activities Committee reviewed the club request and recommended the exception to Clubhouse Holiday hours.

FINANCIAL ANALYSIS

The Rock 'N Rollers Club reservation is for seven hours. Setup and breakdown of the main lounge takes a total of four hours. The cost to staff Rock 'N Rollers Club on November 11, 2023 is approximately \$477; total includes wage rate (plus holiday pay), burden rate and overhead rate. The labor (\$477) and room rental (\$170) total \$647.

Prepared By: Jennifer Murphy, Recreation Manager

Reviewed By: Alison Giglio, Interim Recreation and Special Events Director
Jose Campos, Assistant Director of Financial Services
Catherine Laster, Services Manager

ATTACHMENT(S)

ATT 1: Recreation Request Form-Rock 'N Rollers Club
ATT 2: Resolution 90-20-19
ATT 3: Resolution 90-23-XX

THIS PAGE LEFT BLANK INTENTIONALLY

Laguna Woods Village

Recreation Committee Request Form

PLEASE NOTE: THIS FORM IS NOT FOR ROUTINE RECREATION REQUESTS

Your request is important to us and will be handled accordingly. Per the policy of the Golden Rain Foundation (GRF), if your request falls outside the scope of the Recreation Department's authority, it will be forwarded to the Community Activities Committee (CAC) for review. If you are unsure whether your request falls into this category, please contact the on-site facility Supervisor or the Recreation Manager at 597-4482 in order to make that determination. CAC will then review the request and determine the proper course of action. If necessary, CAC will make a recommendation to the GRF Board of Directors for action. You will then be notified of the Committee or Board's decision. Please be patient as this process may take several months.

Print Requestor Name: _____ Date: 11/1/22

Print Individual, Club or Organization Name: Rock 'N Rollers

Manor: _____ Phone: _____ E-mail: _____

Request (please check one):
 Change/Exception to Policy Donation Staff Time Request
 Equipment Request Facility Request Other: _____

Explanation:
 Please explain the circumstances of your request. Include approximate cost, dates, times and locations when necessary. Please use reverse side or attach a separate sheet if necessary.
(Please see ATTACHED)

It is noted that the LW Recreation department has cancelled our 2023 scheduled Thanksgiving Club News 5 due to closing early on Veterans Day. Please also note that the tables & chairs needed are customarily setup by 3:00 pm.

Recreation has already cancelled our September 2023 event due to celebrating Grandparents Day.

It is imperative that our November 2023 event is not cancelled, as it is particularly important.

Requestor Signature: _____

Signatures of All Other Individuals/Club Presidents Affected by this Request:

Signature	Manor #.	For	Undecided	Against
_____	_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Please attach a separate sheet if more signatures are necessary)

PLEASE FORWARD COMPLETED REQUEST FORM TO:

Laguna Woods Village Recreation Department
 P.O. Box 2220, Laguna Woods, CA 92637

To our Long-time Veteran Members. At this event all our Veterans are honored at the stage, for all members to recite the Pledge of Allegiance, followed by a parade of each Vet marching to "I'm proud to be an American." This is something we most greatly appreciate and is always appreciated by our Vet's.

We kindly ask that you extend the hours of Club House 2 for our Club dance for November 2023 Veterans Day to celebrate our most attended event of the year.

Respectfully,

Recreation Committee Request Form Guidelines

- Change/Exception to Policy: The GRF Board of Directors has established policies and practices governing the use of the Community's recreational facilities. Recreation Department staff do not have the authority to grant exceptions or make changes to these policies. However, special circumstances, as determined by GRF, may warrant a change or exception to these policies.
- Donation: From time to time, individuals and clubs/organizations have offered monetary, materials, and equipment donations to enhance various facilities and activities. The proposed donations are reviewed by CAC to determine the associated short- or long-term impact of the donation. Upon approval by GRF, the donation will be accepted with thanks.
- Staff Time Request: Requests for staff time will be reviewed by the affected facility Supervisor and the Recreation Manager. If the request falls outside the scope of the GRF approved service level, it will be addressed by CAC with their recommendation forwarded to the GRF Board for final approval.
- Equipment/Facility Request: Equipment within Laguna Woods Village facilities and the facilities themselves are updated and maintained in some cases as needed and in other cases on a schedule with the Maintenance Division. The need for a piece of equipment or facility to be fixed, replaced or added must be addressed by CAC and approved by GRF.

OFFICE USE ONLY

WORK CENTER	#	HANDLED BY STAFF		COMMENTS/COMPLETED DATE
		YES	NO	

If No: *Check Below*

REFERRED TO	DATE	COMMENTS/COMPLETED DATE
CAC M&C SECURITY GRF FINANCE GRF OTHER		

RESOLUTION 90-20-19
CLUBHOUSE HOLIDAY HOURS

WHEREAS at the March 12, 2020 Community Activities Committee (CAC) meeting, staff recommended to authorize the Recreation and Special Events Department to adjust clubhouse holiday operating hours on certain holidays beginning January 2021;

WHEREAS New Year's Day bookings are nonexistent with few reservations taking place on President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day and the Friday after Thanksgiving. Saddleback Emeritus classes are not in session on VMS holidays and clubhouse facilities are vacant and underutilized. With ample notice of limited hours (9 a.m. to 2 p.m.) on said holidays residents will still have the ability to fulfill any needs they may have at the facility. Limit Clubhouse 1 to the hours of 9 a.m. to 6 p.m. for the first year;

WHEREAS clubhouses will remain open on Thanksgiving Day, Christmas Eve and Christmas Day from 8 a.m. to 10 p.m. to accommodate the needs of resident events;

WHEREAS Proposed Clubhouse Holiday Hours will be as follows:

Close All Clubhouses	New Year's Day
Limit Hours 9 a.m. to 2 p.m.	President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day and Friday after Thanksgiving
No Modifications	Thanksgiving, Christmas Eve and Christmas Day

WHEREAS fulltime and part time hourly staff who are scheduled to work on one of the 10 designated VMS holidays receive holiday pay equal to 1.5 times base pay;

WHEREAS the cost to staff six facilities from 8 a.m. to 10 p.m. on a designated holiday with a part time Recreation Leader is approximately \$2,772. The proposed closure of New Year's Day and limited hours of 9 a.m. to 2 p.m. on six elected holidays would have a cost savings of \$13,464 annually;

NOW THEREFORE BE IT RESOLVED, May 5, 2020, that the Board of Directors of this Corporation hereby adopts approval of staff recommendation to authorize the Recreation and Special Events Department to adjust clubhouse holiday operating hours on certain holidays beginning January 2021;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

April Initial Notification

28-day notification for member review and comment to comply with Civil Code §4360 has been satisfied

Director Garthoffner made a motion to approve a resolution for clubhouse holiday hours. The motion was seconded by Director Soule.

Discussion ensued among the directors.

Director Soule made an amendment to make holiday hours affect all clubhouses except Clubhouse 7. The motion was seconded by Director Moldow. The amendment passed without objection.

Director Horton made an amendment to change clubhouse holiday hours from 9 a.m. to 6 p.m. for the first year for Clubhouse 1. The motion was seconded by Director Fitzekam. The amendment passed without objection.

President Carpenter called for the vote on the motion as amended and the motion passed without objection.



RESOLUTION 90-23-XX

**Rock 'N Rollers Club Exception Request to
Clubhouse Holiday Hours**

WHEREAS, the Recreation and Special Events Department oversees all recreation facilities. On May 5, 2020 GRF approved and adopted Clubhouse Holiday Hours resolution 90-20-19 allowing all clubhouses to close at 2 p.m. on Veteran's Day beginning January 2021; and

WHEREAS, Rock 'N Rollers Club requested for an exception to Clubhouse Holiday Hours and is requesting to meet in Clubhouse 5 on Saturday, November 11, 2023 from 3 to 10 p.m.; and

WHEREAS, on December 8, 2022, the Community Activities Committee approved the request for exception to extend the holiday hours on November 11, 2023 and extra fees to be paid by the Rock 'N Rollers club; and

WHEREAS, full time and part time hourly staff who are scheduled to work on one of the designated VMS holidays receive holiday pay equal to 1.5 times base pay; and

WHEREAS, the Rock 'N Rollers Club reservation is for seven hours. Setup and breakdown of the main lounge takes a total of four hours. The cost to staff Rock 'N Rollers Club on November 11, 2023 is approximately \$477; total includes wage rate (plus holiday pay), burden rate and overhead rate. The labor (\$477) and room rental (\$170) total \$647;

NOW THEREFORE BE IT RESOLVED, January 3, 2023 the Board of Directors of this Corporation hereby adopts the exception to extend the holiday hours on November 11, 2023 and extra fees to be paid by the Rock 'N Rollers club; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

THIS PAGE LEFT BLANK INTENTIONALLY

Golden Rain Foundation
Maintenance & Construction Committee
December 12, 2022

ENDORSEMENT (to board)

Cancel Electric Vehicle Charging Station Applications Under the SCE Charge Ready 2 Program

Baltazar Mejia, Maintenance & Construction Assistant Director, presented the staff report and answered questions from the committee.

A motion was made and carried to recommend the board approve the cancellation of the remaining applications under this program.

THIS PAGE LEFT BLANK INTENTIONALLY

STAFF REPORT

DATE: January 3, 2023
FOR: Board of Directors
SUBJECT: Cancel Electric Vehicle Charging Station Applications Under the SCE Charge Ready 2 Program

RECOMMENDATION

Direct staff to cancel all the remaining applications for electric vehicle charging stations at Clubhouses 3, 4 and 5 under the SCE Charge Ready 2 Program.

BACKGROUND

The Southern California Edison Charge Ready 2 (SCE CR2) Program provides partial funding for installation of new Level 2 slow-charge electric vehicle charging stations at multi-family residential complexes subject to certain restrictions imposed by SCE. Among those restrictions is the limitation on the type of charging equipment. Level 3 fast-chargers do not qualify for use with the SCE CR2 program.

The SCE CR2 program was presented to Third, United and GRF for consideration in 2021 and 2022. After reviewing recommendations from SCE, both Third and United elected to cancel all of its applications due to potential impacts to parking within the mutuals. GRF initially applied for charging stations at nine (9) facilities that included all seven (7) clubhouses, Par 3 Golf Course and the Maintenance Center. The last two were rejected by SCE based on limited parking and ADA constraints at these locations.

On December 12, 2022, the GRF M&C Committee held a special open meeting to review SCE's findings for the GRF applications. A motion was made and carried to recommend the board cancel all the remaining applications under the SCE Charge Ready 2 program.

DISCUSSION

SCE rejected the applications for clubhouses 1, 2, 6 and 7. The explanations offered by SCE for the rejection of the four clubhouses included consideration of the distance between the existing transformer and the proposed charging station locations, availability of parking for dedicated charging spaces (confirmed by the City), and the cost for the required parking lot improvements.

The locations that SCE recommends moving to the next phase are clubhouses 3, 4 and 5. These locations will require the installation of ten (10) charging ports and the loss of approximately 12 parking spaces at each of the clubhouses to remain eligible under the SCE CR2 program, as depicted in the preliminary concept plans prepared by SCE (Attachment 1).

As mentioned at prior meetings, the actions taken by GRF up to this point have been non-committal and GRF has not incurred any expenses. However, authorizing SCE to proceed to the next phase and accepting the conceptual designs will impose time constraints and will incur costs.

The program for which GRF qualifies is the Charging Infrastructure and Rebate Option (SCE-built). Under this program SCE and their consultants and contractors perform the required infrastructure work, including design, permitting, parking lot improvements and bringing power from the nearest existing transformer to the proposed charging station locations. The applicant (GRF) is responsible for the purchase of the charging equipment (per SCE specifications) and its installation, as well as a 10-year commitment to keep the units operational (operation, maintenance and network service to be provided by SCE approved operators). A Rough Order of Magnitude (ROM) estimate for the GRF portion of work is \$150,000 for each clubhouse (Attachment 2) plus the cost of electricity. SCE also requires enrolling in a time of use (TOU) rate and Demand Response program and associated fees for a minimum of ten (10) years.

Aside from the financial commitment, each facility would be required to dedicate eight (8) standard parking spaces and two ADA-compliant (1 van accessible) parking spaces at each clubhouse. Per current City requirements, this will result in the loss of approximately 12 parking spaces at each of the clubhouses (ADA-compliant parking spaces need a minimum of 3 standard parking spaces if side-by-side or 4 if not).

Based on the impact to the clubhouse facilities from the loss of parking, the restriction for Level 3 fast-chargers and the \$392,000 up front cost that would be required to install the charging stations at the three SCE-recommended clubhouses, staff recommended to the M&C Committee that the board cancel all the remaining applications.

The following alternatives are also available to the board:

1. Authorize staff to accept the conceptual design for Clubhouses 3, 4 and 5 and authorize SCE to proceed with the next phase. This action initiates the next stage of program process and includes execution of agreements and easements, the selection of contractors and the procurement of EV chargers.
2. Select only one or two of the facilities that SCE recommended to move to the next phase and cancel the applications for those not selected by the board. The locations that are selected will follow the same path as Option 1 above.

GRF currently operates four Level 2 (slow-charge) and three Level 3 (fast-charge) electric vehicle charging ports located at the Village Community Center. These chargers are available for use by village residents and non-residents with an average use of 1,310 sessions monthly (Attachment 3). The 2022 year to date net revenue to GRF from the community center chargers is approximately \$1,260. An additional nine (9) third-party charging stations are located near Laguna Woods Village (Attachment 4).

FINANCIAL ANALYSIS

A preliminary Rough Order of Magnitude (ROM) estimate for the work and services that would be the responsibility of the applicant (GRF), including the cost to keep the chargers operational for 10 years for each clubhouse is \$150,000 (Attachment 2) plus the cost of electricity. The combined total if all three clubhouses are approved to move forward is \$450,000. The cost of electricity will vary depending on future SCE rate increases and the use of the charging stations at each location. GRF could set the charging rates for residents and visitors to off-set the anticipated cost or to provide a desired revenue level as deemed appropriate the board.

If approved to move forward, funding for the GRF portion of the work would need to be approved as a supplemental budget appropriation as the charging station project is not included in the 2023 or future budgets. A potential funding source is the GRF Capital Reserves Facility Fund.

Prepared By: Baltazar (Bart) Mejia, Maint. & Construction Assistant Director

Reviewed By: Manuel Gomez, Maintenance and Construction Director

ATTACHMENT(S)

Attachment 1: Conceptual Designs

Attachment 2: ROM Matrix

Attachment 3: GRF EV Charging Station Report, November 2022

Attachment 4: Third-Party Charging Stations

THIS PAGE LEFT BLANK INTENTIONALLY

Attachment 1

PROJECT SITE
 GOLDEN RAIN FOUNDATION - CLUBHOUSE 4
 23501 VIA MARIPOSA
 LAGUNA HILLS, 92657
 SCE PROJECT ID: 01532209
 PROJECT DEVELOPER



SOUTHERN CALIFORNIA EDISON CO.
 CHARGE READY PROGRAM
 2244 WALNUT GROVE AVENUE
 ROSEMEAD, CA 91770
 TEL: (606) 655-4555



BRYTEMOVE ENERGY
 15000 JENSEN DRIVE
 COSTA MESA, CA 92626
 TEL: (714) 908-5266
 www.brytemove.com

NOT FOR CONSTRUCTION

MARK	DATE	REVISION DESCRIPTION
1	10/20/22	ISSUE

DRAWN BY: DJL
 CHECKED BY: RW
 SCALE: AS SHOWN
 DATE: 6/9/22

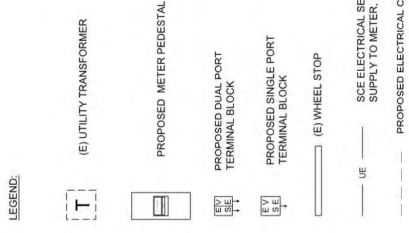
SHEET TITLE

SITE PLAN

SHEET NUMBER

E-11

- NOTES:
- UTILITY DISTRIBUTION INFRASTRUCTURE TO BE BUILT BY OTHERS AND SHOWN ONLY FOR PROJECT CLARITY AND COORDINATION.
 - IMPACTED EXISTING PARKING = 11 TOTAL SPACES.
 - PROPOSED CHARGING = 10 TOTAL.
 - EVE LAYOUT BASED ON USE OF SINGLE AND DUAL PORT.
 - ALL PARKING SPACES ARE EXISTING. FIELD TO VERIFY EXACT DIMENSION PRIOR TO CONSTRUCTION.
 - FIELD VERIFY ALL EQUIPMENT LOCATION TO MAKE SURE APPROPRIATE SPACE IS AVAILABLE.
 - FIELD VERIFY ALL EXISTING UTILITY LOCATIONS FOR EASEMENT REQUIREMENT.



Clubhouse 4



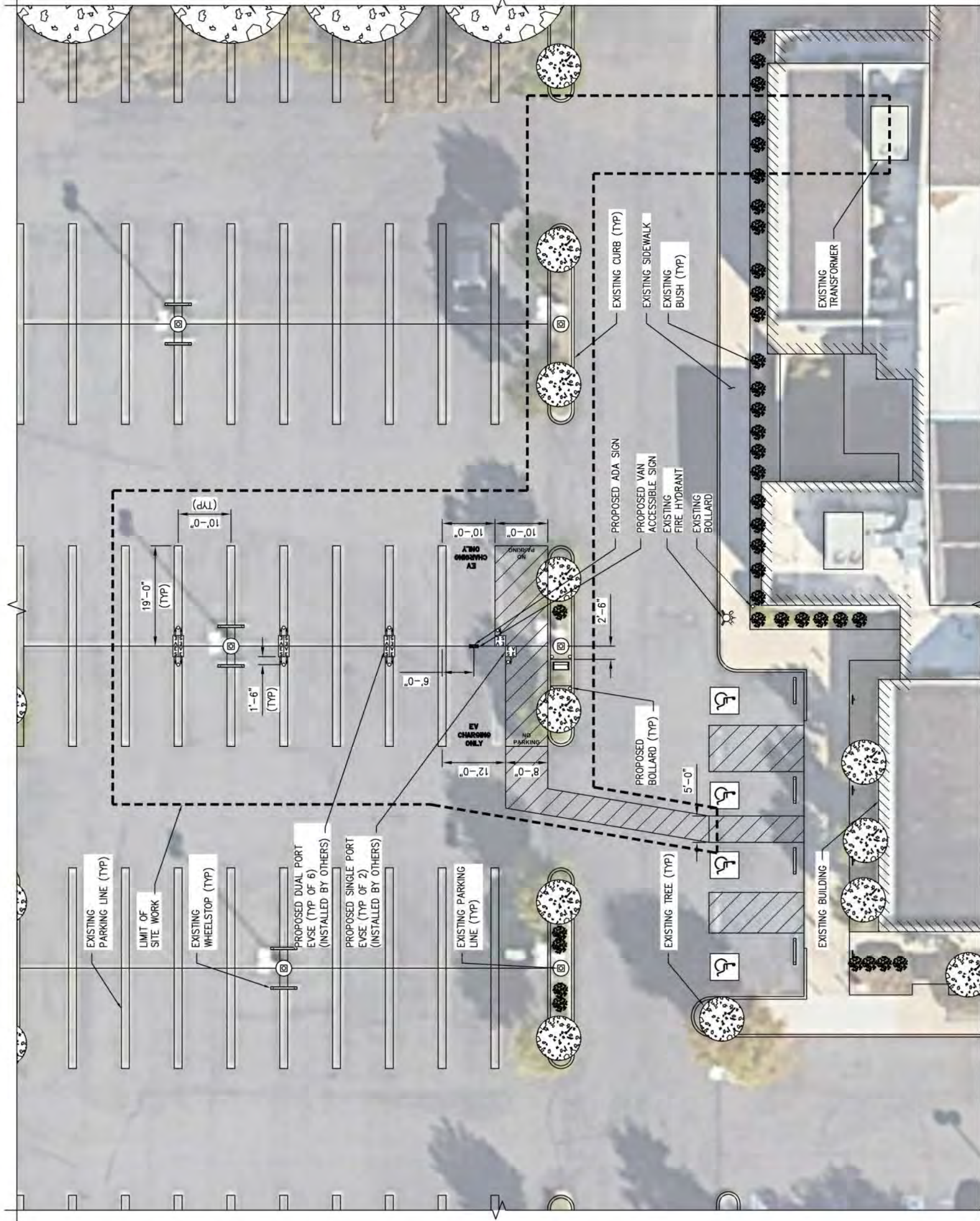
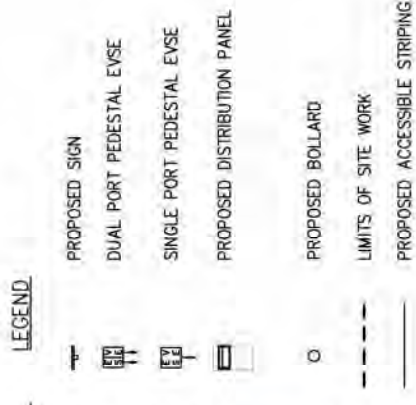
SITE PLAN

NOTES

1. SOD PLANTED IN THE FALL MUST ESTABLISH ITS ROOTS BEFORE THE FIRST WINTER FROST. DETERMINE WHEN THE FIRST FROST USUALLY OCCURS, AND PLANT THE SOD NO LATER THAN ONE MONTH BEFORE THE FIRST FROST. IF THE CONSTRUCTION IS FINISHED LATER THAN ONE MONTH BEFORE THE FIRST FROST, USE STRAW UNTIL SOD CAN BE INSTALLED.
2. THE CONTRACTOR SHALL RETURN SIDEWALKS, LANDSCAPING, PLANTERS, IRRIGATION SYSTEMS, AND ANY OTHER FACILITIES DISTURBED BY THE WORK TO THE SAME OR BETTER CONDITION THAN EXISTED PRIOR TO THE COMMENCEMENT OF THE WORK.

Design only approved for 10 L2 Ports

Attachment 1



SOUTHERN CALIFORNIA EDISON

CHARGE READY PROGRAM



BLACK & VEATCH
11401 LAMAR AVENUE
DIVERLAND PARK, KS 66211
(913) 456-2000

PROJECT NO.:	402809
DRAWN BY:	GAK
CHECKED BY:	NMB

REV	DATE	DESCRIPTION
A	06/20/22	ISSUED FOR 50% REVIEW

NOT TO BE USED FOR CONSTRUCTION

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, TO ALTER THIS DOCUMENT.

SCE_00001332502
GOLDEN RAIN 1
24262 PUNA ALTA
LAGUNA WOODS, CA 92637

SHEET TITLE
ENLARGED SITE PLAN

SHEET NUMBER
C-3

Clubhouse 5

Agenda Item #12b
Page 9 of 14



THIS PAGE LEFT BLANK INTENTIONALLY

Charge Ready 2 ROM Estimate - Typical for each Clubhouse

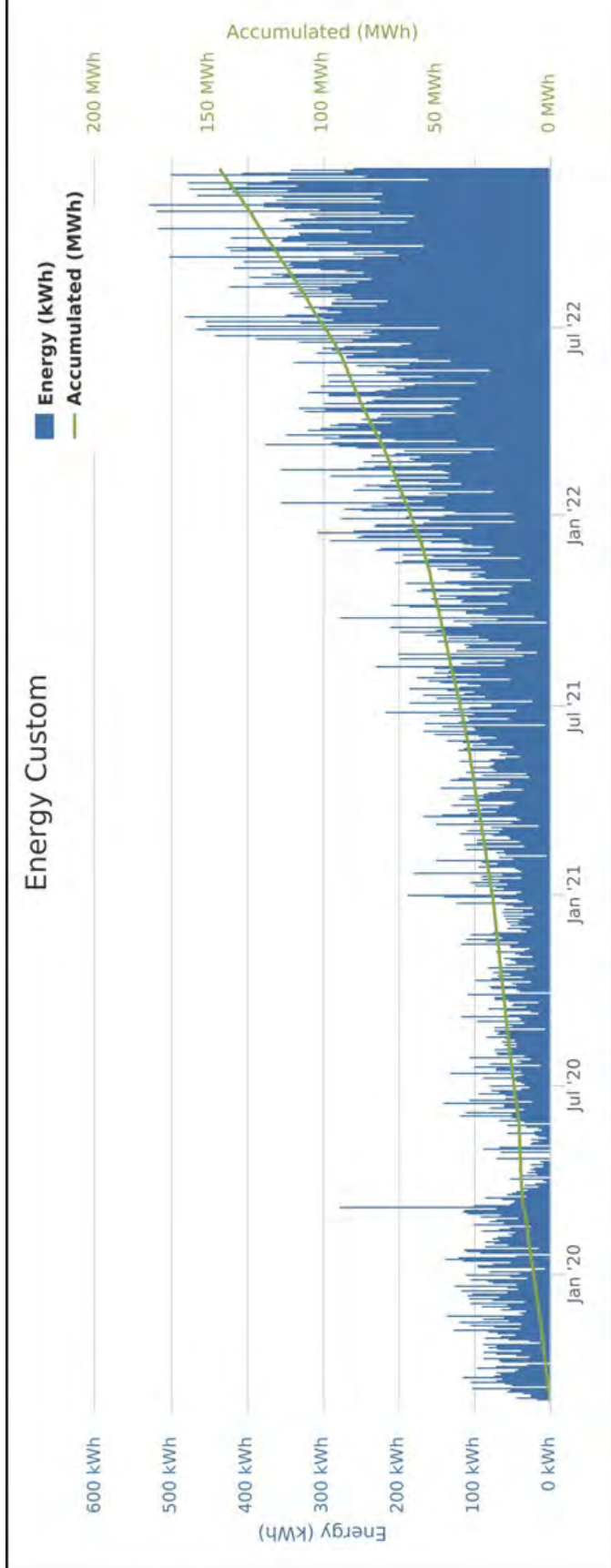
	Quantity	Unit Price	Total
Concrete Foundation			
4 dual chargers and 2 single chargers	6	\$2,500	\$15,000
EV Equipment			
Level 2 Charger Including Installation and activation (2-port)	4	\$9,131	\$36,525
Level 2 Charger Including Installation and activation (1-port)	2	\$6,926	\$13,853
10-Year Network Service (Prepaid)	1	\$27,600	\$27,600
10-Year Maintenance (Prepaid)	1	\$31,440	\$31,440
Shipping and Handling			\$706
Taxes			\$3,359
Sub Total			\$113,482
Charge Ready 2 Meter Service Fee for 10 years, \$159/Month	10	\$1,908	\$19,080
Contingency/permits			\$2,438
Total			\$150,000

Golden Rain Foundation Electric Vehicle Charging Station Report November 2022

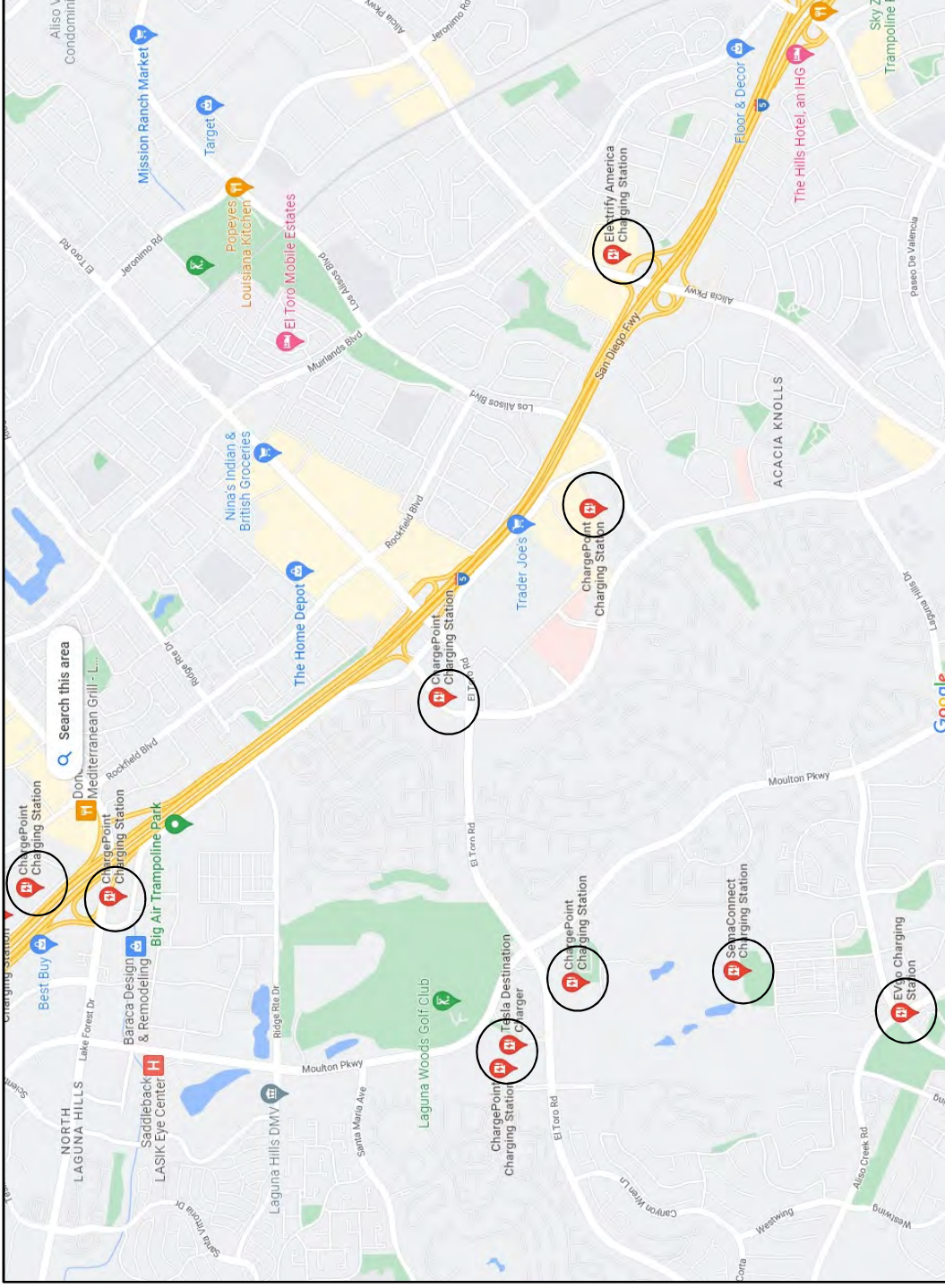
Month	Level II Sessions	Level III Sessions	Total Kwh	Revenue	SCE Energy Cost	Net Revenue
From Activation date - Dec 31, 2021 (*)	3900	4176	34,521	\$12,212	-\$5,340	\$4,282
Jan-22	287	220	4827	\$1,523	-\$1,131	\$392
Feb-22	225	226	4674	\$1,533	-\$1,095	\$438
Mar-22	327	290	6436	\$2,027	-\$1,508	\$519
Apr-22	270	251	5801	\$1,852	-\$1,359	\$493
May-22	275	221	5127	\$1,594	-\$1,201	\$393
Jun-22	349	307	7213	\$2,233	-\$2,326	-\$93
Jul-22	292	403	8264	\$2,538	-\$2,665	-\$127
Aug-22	306	254	8582	\$2,612	-\$2,767	-\$155
Sep-22	268	265	8493	\$2,602	-\$2,812	-\$210
Oct-22	360	280	9259	\$2,804	-\$3,066	-\$262
Nov-22	351	312	9810	\$3,120	-\$3,248	-\$128
Dec-22					\$0	\$0
TOTAL	7,210	7,205	113,007	\$36,650	-\$28,517	\$5,542

(*) Activation Dates
 Level III (Phase I) May 26, 2017
 Level II (Phase II) August 27, 2019
 Level III August 27, 2019

Attachment 3



EV Charging Locations



ENDORSEMENT (to Finance Committee)

GRF Credit Card and Transaction Fee (ActiveNet)

Authorize the Community Activities Committee recommendation to review and approve GRF Credit Card and Transaction Fees within ActiveNet to be allocated to the user whether online or in person.

A motion was made to approve GRF Credit Card and Transaction Fees within ActiveNet to be allocated to the user whether online or in person.

The motion passed by a vote of 6-1. Director Bhada opposed.

THIS PAGE LEFT BLANK INTENTIONALLY

ENDORSEMENT (to board)

GRF Credit Card and Transaction Fee

Alison Giglio, Interim Recreation and Special Events Director, presented a staff report recommending that the GRF credit card and transactions fees within ActiveNet be allocated to the user for online and in-person transactions.

A motion was made and moved by Director Elsie Addington to accept and endorse this recommendation and be presented at the next board meeting. Director Donna Rane-Szostak seconded. Discussion ensued.

By consensus, the motion passed by a 4-2 vote. Directors Cook and Asgari opposed. Director Tuning abstained.

THIS PAGE LEFT BLANK INTENTIONALLY

STAFF REPORT

DATE: January 3, 2023
FOR: Board of Directors
SUBJECT: GRF Credit Card and Transaction Fee (ActiveNet)

RECOMMENDATION

Review and make a recommendation regarding the ActiveNet credit card and transaction fees incurred by GRF.

BACKGROUND

GRF upgraded the Recreation Department software from Safari to ActiveNet in 2010; resolution 90-10-25 (Attachment 1). ActiveNet is an internet-based application used for managing facility rentals, event and class registration and fee-based services.

DISCUSSION

The Recreation and Special Events Department oversees the use of facilities such as Clubhouses, Pools, Fitness Centers, Garden Centers, Golf Facilities and the Equestrian Center. Staff responsibilities include, but are not limited to, room reservations, ticket sales, classes, protect facilities and equipment, and enforce policy.

GRF currently pays all transaction and credit card fees for in-person transactions. In 2020 staff initiated online registration for classes and events; GRF has not paid any fees for online transactions. In-person ActiveNet fees can be paid entirely by GRF, partially by GRF or entirely by purchaser (resident).

On December 8, 2022 the Community Activity Committee reviewed and recommended GRF Credit Card and Transaction Fees within ActiveNet to be allocated to the user whether online or in person.

FINANCIAL ANALYSIS

The current transaction fee is 2.93% for in-person transactions when processing a fee. When a credit card is used an additional fee of 3.5093% is applied.

Registration for programs without fees do not incur transaction fees; only payments trigger transaction fees. There are no transaction fees associated with transferring funds from one activity to another or when processing check refunds. There is a flat \$0.10 refund fee for credit card refunds.

The online processing fee is 6.4393% (transaction and credit card fees combined). The online processing fee is paid for by the purchaser (resident). Online revenue in 2020 was \$2,404; users paid a total of \$191.47 in processing fees. Online revenue in 2021 was \$7,010; users paid a total of \$435.10 in processing fees.

	In-Person Transaction Fees	In-person Credit Card Processing Fees	Total Annual Fees Paid by GRF
2019	\$19,610	\$16,882	\$36,492
2020	\$3,597	\$3,425	\$7,022
2021	\$7,487	\$5,146	\$12,633

The annual minimum fee for GRF to use the ActiveNet software is \$3,000 however, all transaction fees are used as credit towards the minimum yearly fee for using ActiveNet software. Thus, if transaction fees met or exceeded \$3,000 per year all ongoing costs for the software are incurred by purchasers (residents) and none would be incurred by GRF.

Prepared By: Jennifer Murphy, Recreation Manager

Reviewed By: Alison Giglio, Interim Recreation and Special Events Director
 Jose Campos, Assistant Director of Financial Services
 Catherine Laster, Services Manager

Committee Routing: Finance Committee

ATTACHMENT(S)

- ATT1: Resolution 90-10-25
- ATT2: Resolution 90-23-XX

GOLDEN RAIN
Foundation
of LAGUNA WOODS

Internet Ticket Purchasing for Recreation Events

DATE: March 4, 2010

FOR: Golden Rain Foundation
Board of Directors

SUMMARY / RECOMMENDATION

The Community Activities Committee requested Staff investigate methods to allow members to purchase tickets for recreation events through the Internet or the Community website with a credit card. Staff recommends *Alternative One: Upgrade Recreation Software to ActiveNet at a cost of \$8,200, to be funded from the Equipment Fund.* The minimum annual fee, if required, will be paid from the existing operating budget.

BACKGROUND

Last year, residents paid a total of \$74,000 for tickets to events at Golden Rain Foundation (GRF) facilities. Currently residents can only pay for recreation events with cash or checks, either at the facility where the event is held or at the Recreation office in the Community Center. GRF uses event scheduling and tracking software called Safari, but the version of this software that GRF is currently using does not support online ticket purchases. The Safari software runs on GRF computers and has an annual licensing and maintenance cost of approximately \$2,700. The Golden Rain Foundation has been using a version of this software for approximately 10 years.

The 30 Year Reserves Plan includes an expenditure of \$10,000 every 10 years to replace the Recreation Reservation System. The next replacement is scheduled for 2013.

ANALYSIS / ALTERNATIVES

Active Network, the company that produces the Safari software used by GRF for event ticket sales, has developed two subsequent generations of software for managing recreation facilities. The most recent generation of event scheduling and tracking software, ActiveNet, would allow members to pay for events with credit cards, either through the Internet or in person at recreation facilities. It can also require that purchasers enter member ID numbers to prevent non-members from purchasing tickets through the Internet.

ActiveNet does not currently support the selection of specific seats for venues like Clubhouse 3, but the company expects to add this feature soon. Unlike the current Safari software which runs locally on GRF equipment and requires periodic upgrades, this new software runs on Active Network's computers and is accessed through the Internet. An Internet-based application eliminates the need for onsite maintenance and makes future updates to the software instantly available. The initial cost to upgrade would be \$8,200, but this would be offset because it would eliminate the need for the 30 Year Reserves Plan's \$10,000 expenditure on Recreation Reservation System replacement in 2013. The annual minimum fee for GRF to use the ActiveNet software for event scheduling would be \$3,000. Although this is more than the annual \$2,700 licensing and maintenance cost for Safari, the annual minimum

Agenda Item # 13a
Page 1 of 5

Golden Rain Foundation Board of Directors
 Internet Ticket Purchasing for Recreation Events
 March 8, 2010
 Page 2

fee for ActiveNet may be partially or entirely borne by the purchasers through transaction fees. Although some members may be displeased with the new transaction fees, this is more equitable to all members because primarily the members who are attending recreation events, and therefore creating the need for a scheduling software, will be paying for the maintenance of ActiveNet. This stands in contrast to the current arrangement where all members pay equally for the maintenance of Safari even if they never benefit from its use. See Attachment A for a table of online and in-person transaction fees.

Staff ran a comparison of the maintenance and licensing fees of Safari with the initial and ongoing costs of ActiveNet and future replacement costs. This comparison revealed that switching to ActiveNet would be less costly than the existing system within in approximately 3 years of its implementation.

In addition to offering online credit card purchases and long-term cost savings for GRF, the new ActiveNet software would also allow for better tracking and analysis of GRF facility usage. Using ActiveNet would be more effective than the current software in scheduling future events and determining the need for modifications or additions to GRF facilities and will reduce the amount of Staff time needed to carry out these activities.

Alternative One: Upgrade Recreation Software to ActiveNet at a cost of \$8,200 from the Equipment Fund

Under this alternative, GRF would implement the new ActiveNet recreation software with the initial costs of \$8,200 to be funded as a supplemental appropriation from the GRF Equipment Fund. The minimum annual fee, if required, would be paid from the existing operating budget. The initial costs include an estimate of up to \$6,000 for training to use the new software, up to \$1,600 for the transfer of data from the old Safari software to the new ActiveNet software platform, and a \$600 flat fee for system architecture. Staff believes the quotes for training and data transfer represent very conservative estimates, and the actual costs could be much lower, though it is not possible to predict how much lower. Further, these initial costs will be offset by saving the \$10,000 budgeted to replace the Recreation Reservation System in 2013.

Purchases of event tickets through the new ActiveNet software would incur transaction fees whether the purchase is made in-person at GRF facilities or online; however, all transaction fees would be used as a credit toward the \$3,000 minimum yearly fee for using the ActiveNet software. Thus, if transaction fees met or exceeded \$3,000 per year, all ongoing costs for the system would be borne by ticket purchasers and none would be borne by GRF. At current transaction levels, Staff estimates that in its first year online purchases would generate \$1,600 of transaction fees, in-person purchases at Recreation facilities would generate \$1,000 of transaction fees, and the remaining \$400 in costs would be borne by GRF. The final portion borne by GRF would likely disappear in subsequent years as members gain familiarity with the new system and online orders increase as a proportion of all transactions.

Staff recommends implementation of the new ActiveNet software because it will allow for credit card transactions both online and at GRF facilities, will eliminate the cost of replacing and maintaining the current Safari software, and will increase the service level by increasing the convenience and user friendliness of the reservation system; add further capabilities for

Golden Rain Foundation Board of Directors
 Internet Ticket Purchasing for Recreation Events
 March 8, 2010
 Page 3

scheduling, improve the analysis of facility usage, and should pay for itself within in approximately 3 years of its implementation.

Alternative One: Implement ActiveNet Software for Recreation	Costs
Training	\$6,000
Data Conversion	\$1,600
System Architecture	\$600
Total	\$8,200

Alternative Two: Status Quo

Under this alternative, credit card and Internet transactions for recreation events will not be implemented at this time. The existing maintenance fee for Safari will continue, currently \$2,700 per year, with replacement of the software with a similar version planned in 2013. Staff does not recommend this alternative because it is more costly and will not satisfy the requests for credit card and online ticket transactions.

Prepared By: Bryan Howard, Management Analyst *BH*

Reviewed By: Katy Howe, Maintenance Administrative Services *KH*
 Manager
 Steve LaFortune, Recreation Manager *SL*
 Rich Lee, MIS Manager *RL*
 Kurt Rahn, Landscape & Recreation Director *KRB*
 Betty Parker, Budget & Financial Planning Manager *BP*
 Janet Price, Finance & Administration Director *JP*
 Jerry Storage, General Manager *JS*

Golden Rain Foundation Board of Directors
 Internet Ticket Purchasing for Recreation Events
 March 8, 2010
 Page 4

Attachment A – Online Transaction Fees

Payment Method	Online Transaction Fee	In-Person Transaction Fee
Credit Card	6.5% + \$0.50	3.75%
Cash or Check	N/A	1.5%

[Faint, illegible text, possibly bleed-through from the reverse side of the page]

Agenda Item # 13a
 Page 4 of 5

RESOLUTION 90-10-25

WHEREAS, the current procedure for residents to purchase tickets to events at GRF facilities is by way of check or cash; and such transactions are scheduled and tracked through software called Safari which does not support on-line ticketing;

NOW THEREFORE BE IT RESOLVED, April 6, 2010, that the Board of Directors of this Corporation hereby authorizes a supplemental appropriation in the amount of \$8,200 to be funded from the Equipment Fund; and

RESOLVED FURTHER, that such funds shall be used to upgrade the Recreation Division's reservation system software to ActiveNet to allow members to pay for events with credit cards, either through the Internet or at GRF recreation facilities; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this Resolution.

THIS PAGE LEFT BLANK INTENTIONALLY



RESOLUTION 90-23-XX
GRF Credit Card and Transaction Fee (ActiveNet)

WHEREAS, On April 6, 2010 the Board adopted resolution 90-10-25 approving a Recreation Department Software upgrade for event and GRF Facilities reservation from Safari to ActiveNet containing fee-based services; and

WHEREAS, the Golden Rain Foundation currently absorbs all transaction and credit card fees for in-person purchases and transaction fees associated with ActiveNet; and

WHEREAS, On December 27, 2022, the Finance committee approved the CAC recommendation of GRF credit card and transactions fees within ActiveNet be paid by the member for transactions online and in person; and

NOW THEREFORE BE IT RESOLVED, February 7, 2023, the Board of Directors of this Corporation hereby adopts the proposed recommendation regarding the ActiveNet credit card and transaction fees incurred by GRF to be paid by the user.

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

December Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

THIS PAGE LEFT BLANK INTENTIONALLY



Treasurer's Report for December 6, 2022 Board Meeting

Slide 1 – This first chart includes all revenues and expenses including those designated for reserves, including investment income, the transfer facility fees and the GRF reserve portion of the HOA fees. It also includes the contingency portion of the HOA fees.

Through the reporting period of November 30, 2022, GRF had net revenue of \$3,869K, with total revenue of \$43,867K and total expense of \$39,998K. GRF was better than budget by \$1,606K with total expenses coming in \$2,596 better than anticipated. The favorable results seen in expenses were partially offset by lower revenues of (\$990K). These revenues were significantly impacted by the unrealized investment losses this year.

Slide 2 – The next chart displays the Operating Fund, which excludes the non-operating revenues I mentioned before and depreciation. This report shows a favorable variance of \$2,294K through the reporting period, with expense better than budget by \$2,564K offset by revenue worse than budget by (\$270K).

Slide 3 – This slide reflects the current market value of the GRF Reserves Discretionary Investment Portfolio and the original market value at time of inception. The current market value of the GRF Portfolio is \$18,210K as of November 30, 2022 compared to the value at inception of \$19,031K. Year to date, the market value has decreased

by (\$1,320K), or (6.8%) and (\$821K), or (4.3%) since inception in 2019. In November, the value increased by \$343K.

Slide 4 – Of the \$18,210K portfolio value mentioned in slide 3, \$15,628K is our reserves portfolio value. In addition to Discretionary Investments, the Reserves Fund assets also include cash of \$11,533K and Non-Discretionary Investments of \$4,314K. Payables and other total \$4K, resulting in a Net Reserves Balance of \$31,479K. Again, our investment advisor recommends no change to our strategic investment.

Slide 5 – Now, back to the Operating Fund, which has the more significant impact on HOA assessments. This slide shows our most significant operating only variances by category with green bars representing favorable variances and orange bars representing unfavorable items.

Favorable. Overall, we had favorable variances in:

- Employee Compensation and related of \$2,206K, variance was primarily due to vacancies in General Services for paving and janitorial positions, vacancies in Maintenance and Construction, Security Services, Recreation Services, and Landscape Services. Recruitment is in progress for all open positions.
- Other operating activities of \$220K due to timing of items such as staff support, filing fees and permits, and postage and unused contingencies for training and education and uniform.

- Legal Fees of \$206K, due to the budget being based on the average annual legal expenses incurred in recent years and there have been less legal expenses incurred than prior years.
- Outside services of \$197K due to a late start (May) in evening janitorial services for GRF facilities as some clubhouses were closed or only open with reservations at the beginning of the year due to staffing. Less vehicle repairs and carwashes were utilized at the beginning of the year as less company cars were driven due to staff vacancies. In addition, Lyft usage has been lower than anticipated. Partially offsetting the favorable variance, credit card transaction fees are higher than budgeted, particularly in the recreation department as customers have moved more toward credit card payments after Covid-19 pandemic for services at the Golf Course and monthly cable payments.

Unfavorable. Some offsetting unfavorable variance included:

- Broadband Services unfavorable variance of (\$426K) due to lower high-speed internet revenue sharing than budgeted. The budget anticipated contract re-negotiation in which GRF would be awarded a higher revenue sharing percentage, which has not yet occurred. The variance was furthered by less premium channel subscribers than prior years.
- Utilities & Telephone unfavorable variance of (\$323K), due to higher electricity delivery and rates for all tiers, higher water expense due to 57% less rainfall than budgeted and rising natural gas costs amongst all departments. Telephone expenses are lower than budget due to a re-negotiated contract and trash expenses are lower due to a change in trash provider.

Slide 6 – This slide shows our sources of revenue other than the assessments, such as fees and rentals. To date, we have received just over \$9,017K of non-assessment operating revenue, as shown on this pie chart. By category, we can see that our largest revenue is Broadband Services (i.e. set top boxes, internet, ad insertion, and premium channels), followed by Golf Revenue, Merchandise Sales, and Clubhouse Rentals & Event Fees. Other revenue, which includes Additional occupancy fees, Equestrian fees, fees for classes, Sponsorship fees, and RV storage fees among others, amount to 12%. These revenues offset costs and help keep assessments down.

Slide 7 – The chart shows, as usual, our largest Operating expense is compensation, followed by cable and programming expenses. Of the \$35.2M, excluding depreciation, these two categories account for 71% of the total operating expense. Utilities & Fuel, Insurance, Professional and Legal, and Outside Services, etc. make up the remaining 29%. If you consider that cable and programming are offset by broadband revenue, compensation accounts for 67% of the net expense, while insurance, utilities, and outside services account for 33% of the net operating expense.

Slide 8 – The reserve and restricted funds adjusted balances are shown here.

- Starting with the 1st column on the left, reserve funds have a combined ending balance of: \$34.9M; restricted fund balances have an ending balance of \$3.9M. Included in this total are contributions received this year through assessments, trust facilities fees, and investment earnings.

- The 2nd column shows the work in progress of \$3.4M for reserve and \$83K for restricted, reflecting the amounts paid for projects not yet completed.
- The 3rd column represents the resulting “adjusted” fund balances of \$31.5M for reserve and \$3.8M for restricted.

Slide 9 – We have a slide here to show resale History from 2020-2022. Community-wide sales total 833 through November 30, 2022. Most of these transactions generate the Trust Facilities Fee (transfer fee), used as a source of revenue for our reserves. Note: the new transfer fee of \$7,500 went into effect March 31, 2022.

Slide 10 –The listing on this slide gives you an idea where the reserve money is committed. Of the \$15.5M appropriated by the Board for various projects and equipment purchases, the remaining encumbrances against our reserve funds is \$10.3M, primarily for renovation projects. Restricted funds had total appropriations of \$148K and remaining encumbrances of \$58K, for the moving of bus benches.

Slide 11 – We compare our “adjusted” fund balances to historical balances for the past five years on this next chart, showing that GRF has averaged \$25 million in reserve funds and \$1.6 million in contingency funds.

GRF Financial Report

As of November 30, 2022



INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$30,471	\$30,471	\$0
Non-Assessment Revenue	\$13,396	\$14,386	(\$990)
Total Revenue	\$43,867	\$44,857	(\$990)
Total Expense	\$39,998	\$42,594	\$2,596
Net Revenue/(Expense)	\$3,869	\$2,263	\$1,606

GRF Financial Report

As of November 30, 2022



OPERATING ONLY INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$27,390	\$27,390	\$0
Non-Assessment Revenue	\$9,016	\$9,286	(\$270)
Total Revenue	\$36,406	\$36,676	(\$270)
Total Expense ¹	\$35,219	\$37,783	\$2,564
Operating Surplus/ (Deficit)	\$1,187	(\$1,107)	\$2,294

1) excludes depreciation

GRF Financial Report

As of November 30, 2022



GRF PORTFOLIO VALUE HISTORY Discretionary Investments (in Thousands)	Value	Annual Change \$	Annual Change %	Inception Change %
December 2019	\$19,031			
December 2020	\$19,822	\$791	4.2%	4.2%
December 2021	\$19,530	(\$292)	(1.5%)	2.6%
November 2022	\$18,210	(\$1,320)	(6.8%)	(4.3%)
Summary*		(\$821)		(4.3%)

*Indicates change from inception

GRF Financial Report

As of November 30, 2022

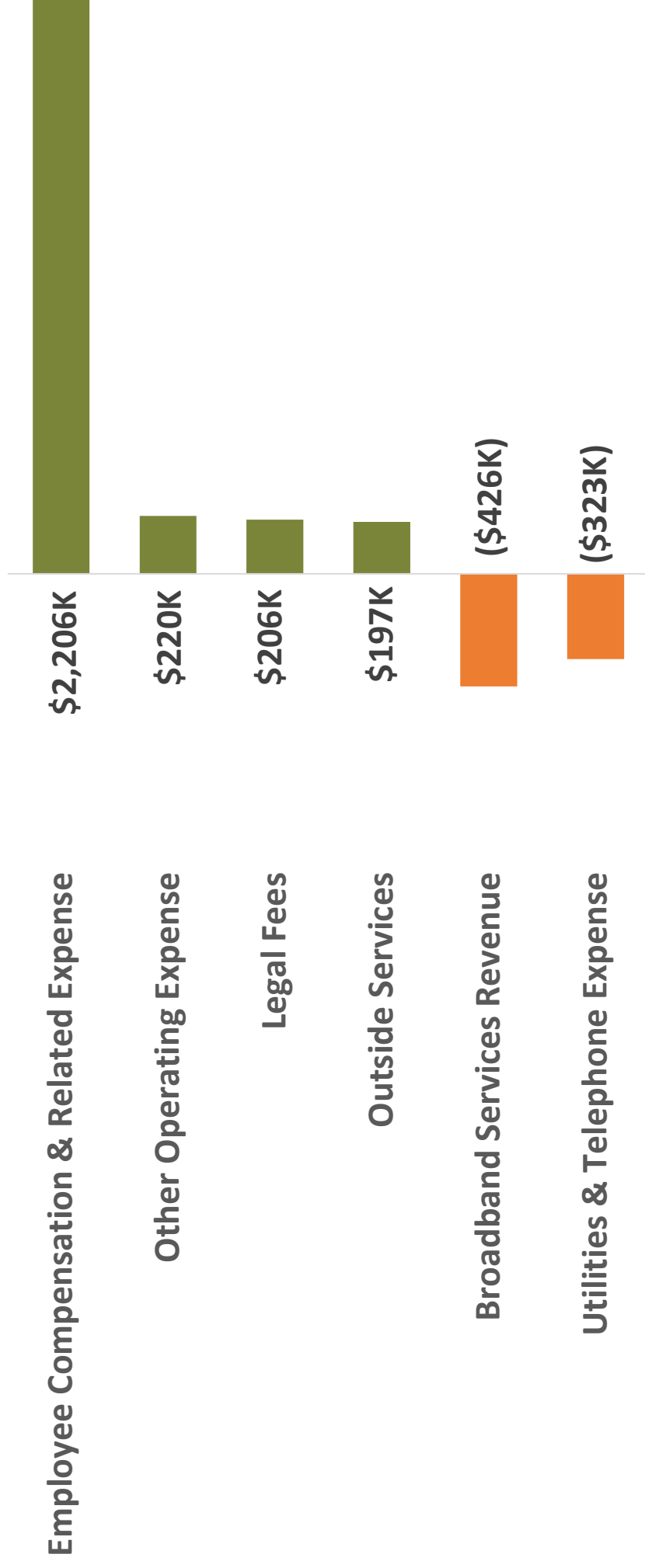


GRF RESERVE COMPOSITION (in Thousands)	Value
Portfolio	\$15,628
Cash	\$11,533
Non-Discretionary Investments	\$4,314
Total	\$31,475
Payables and other	\$4
Net Reserves Balance	\$31,479

GRF Financial Report

As of November 30, 2022

Operating Only



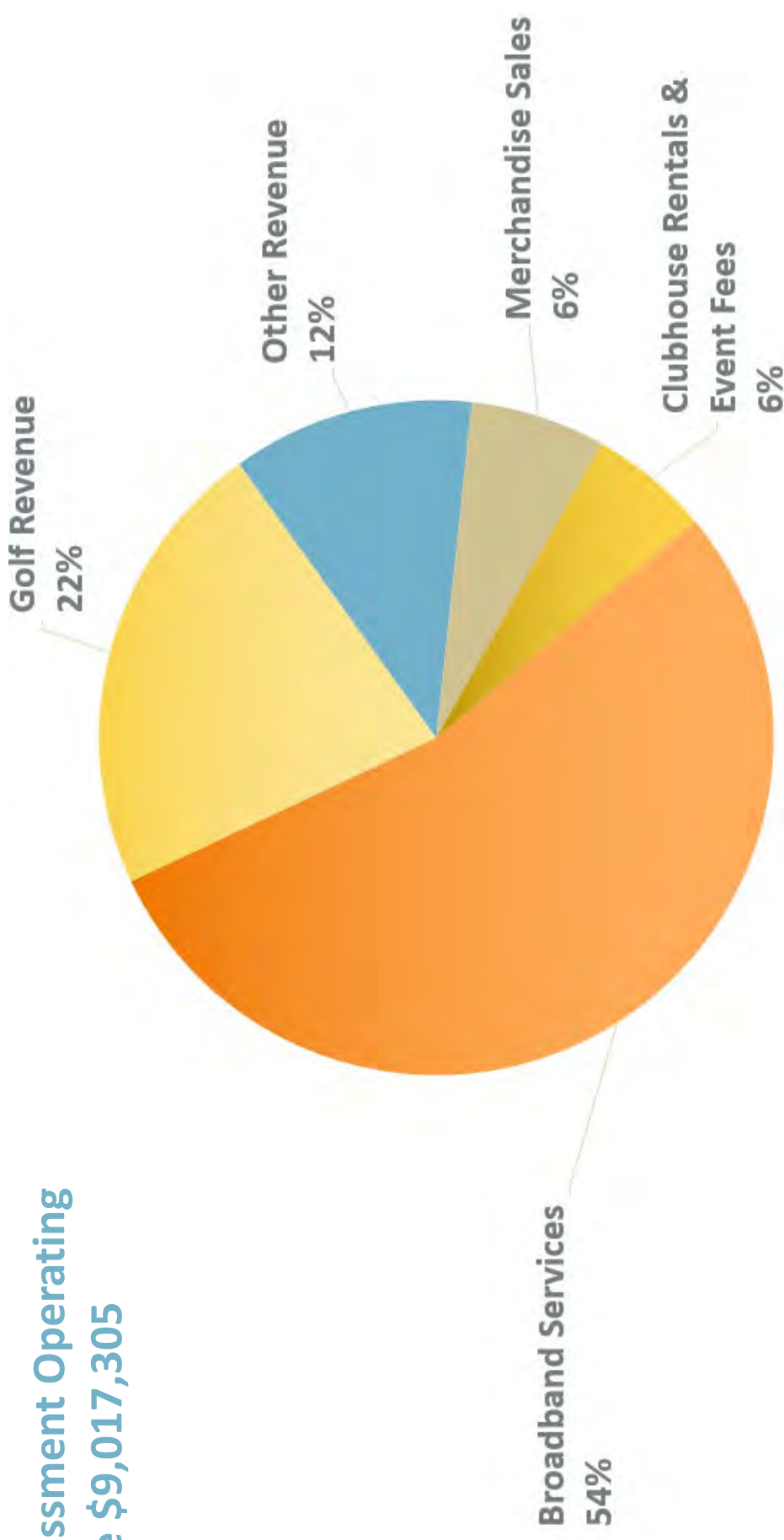
■ Unfavorable ■ Favorable

GRF Financial Report

As of November 30, 2022



**Total Non-assessment Operating
Revenue \$9,017,305**

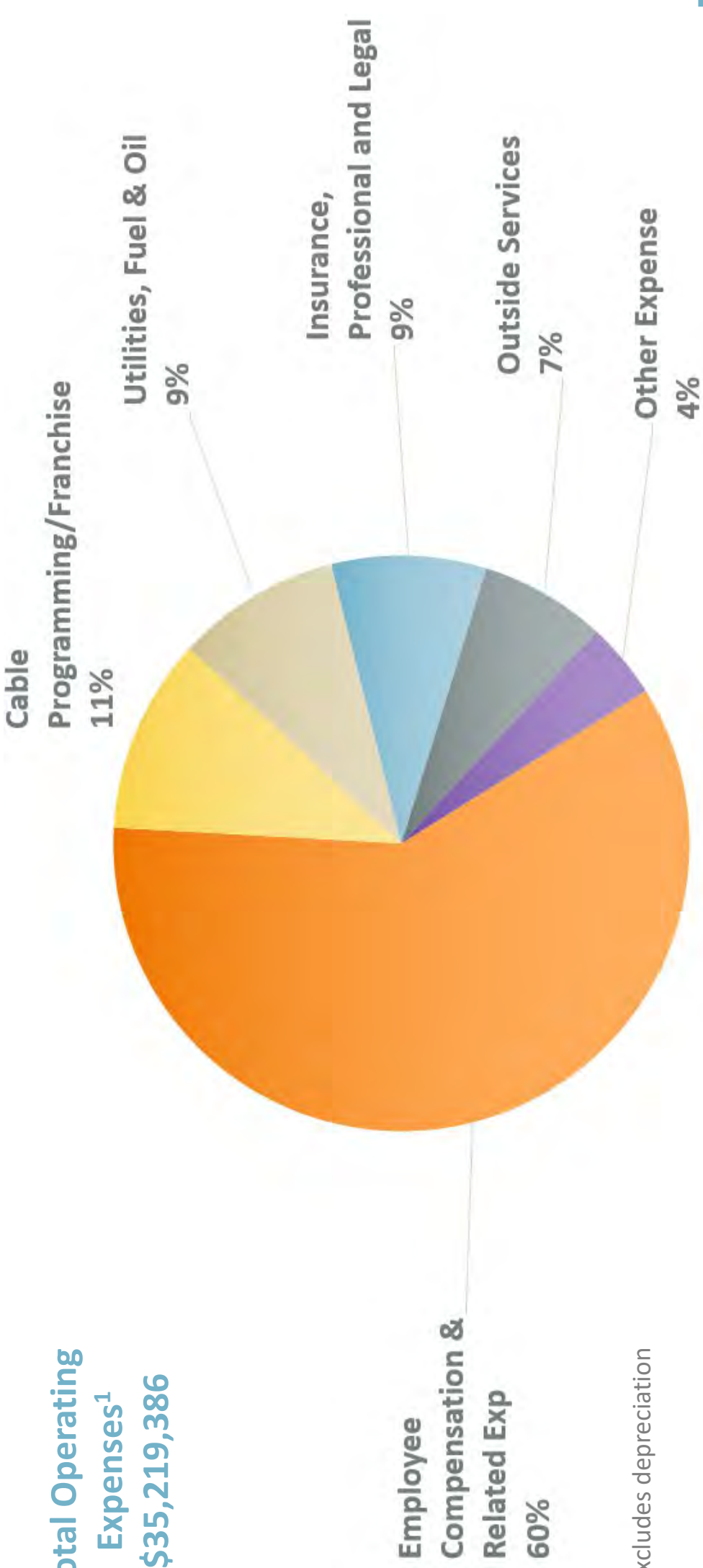


GRF Financial Report

As of November 30, 2022



Total Operating Expenses¹
\$35,219,386



1) excludes depreciation

GRF Financial Report

As of November 30, 2022

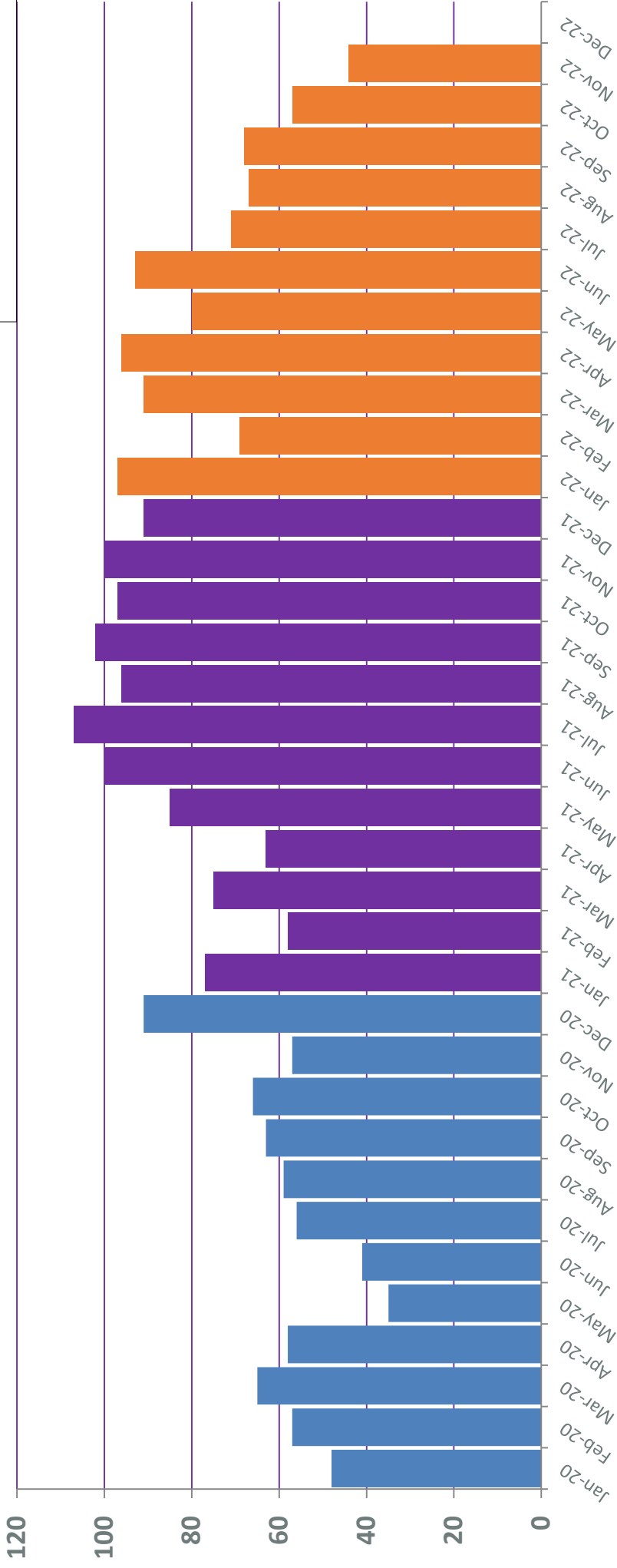


RESERVE FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Equipment Fund	\$6,346	\$1,510	\$4,836
Facilities Fund	18,903	1,869	17,034
Trust Facilities Fee Fund	9,609	0	9,609
TOTAL	\$34,858	\$3,379	\$31,479
RESTRICTED FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Contingency Fund	\$3,896	\$83	\$3,813

GRF Financial Report

As of November 30, 2022

Resale History — Consolidated



	NO. OF RESALES	AVG. RESALE PRICE
YTD 2020	605	\$329,781
YTD 2021	960	\$355,880
YTD 2022	833	\$414,386

GRF Financial Report

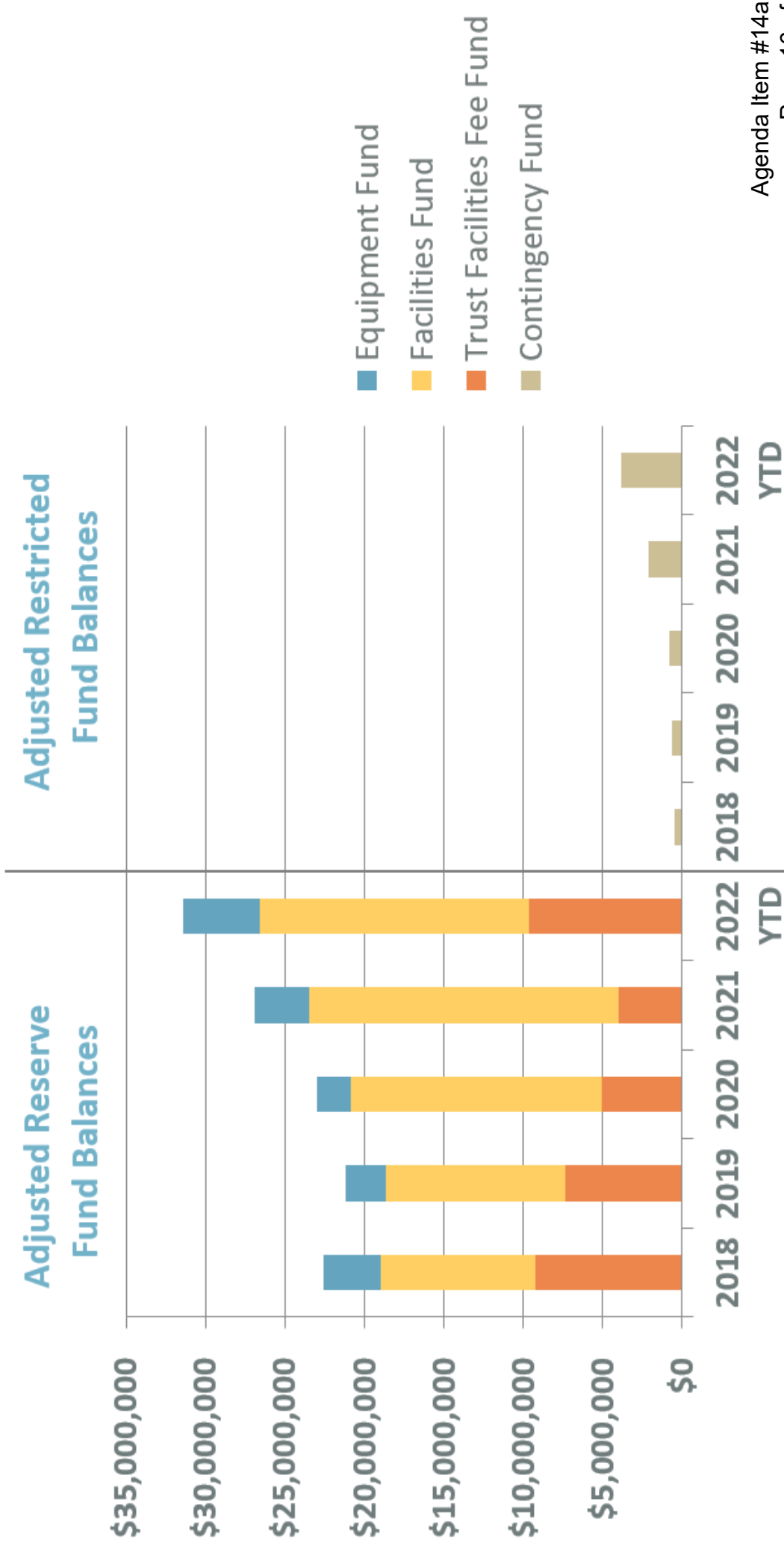
As of November 30, 2022



FUND ENCUMBRANCES (in thousands)					
	RESERVE FUNDS (EQF + FCF)		RESTRICTED FUND (CNF)		
	Total Appropriations	Remaining Encumbrance	Total Appropriations	Remaining Encumbrance	
Aquatics & Fitness	\$45	\$36	\$0	\$0	
Broadband Services	653	327	50	0	
Clubhouses	2,463	1,508	0	0	
Computers	4,760	3,787	0	0	
Community Center	279	0	0	0	
Energy Projects	250	0	0	0	
Golf Facilities	809	716	0	0	
Landscaping	697	545	0	0	
Other Equipment	280	255	0	0	
Other GRF Facilities	1,574	1,056	98	58	
Paving	904	0	0	0	
Security	468	298	0	0	
Vehicles	2,339	1,789	0	0	
TOTAL	\$15,521	\$10,317	\$148	\$58	

GRF Financial Report

As of November 30, 2022





FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION

Wednesday, December 21, 2022 – 1:30 p.m.
Hybrid Meeting

DIRECTORS PRESENT: James Hopkins – Chair, Elsie Addington, Jim Cook (substitute for Mark Laws), Donna Rane-Szostak, Azar Asgari, Thomas Tuning, Margaret Bennett

DIRECTORS ABSENT: None.

ADVISORS PRESENT: Rosemarie DiLorenzo

STAFF PRESENT: Steve Hormuth, Jose Campos, Erika Hernandez

OTHERS PRESENT: GRF – Bunny Carpenter, Juanita Skillman, Yvonne Horton, Joan Milliman, Reza Karimi, Debbie Dotson, Egon Garthoffner

United – Lenny Ross

Mutual Fifty – Sue Stephens

Call to Order

Director James Hopkins chaired the meeting and was called to order at 1:36 p.m.

Acknowledgement of Media

The meeting was streamed via Granicus and Zoom for members of the community to participate virtually.

Approval of Meeting Agenda

A motion was made and carried unanimously to approve the agenda as presented.

Approval of the Regular Meeting Report of October 19, 2022

A motion was made and carried unanimously to approve the agenda with the following correction:

- Move Sue Stephens name to Directors Present (Alternate for Al Amado) and mark Donna Rane-Szostak as “Excused”.

Chair Remarks

Director Hopkins shared that Dan Quirk will be presenting educational investment materials.

Member Comments (Items Not on the Agenda)

None.

Bond Fund Portfolio Education – SageView

Director Hopkins summarized the investment strategies that took place beginning June 2019 and provided an overview of the current portfolio performance.

Dan Quirk, SageView Investment Advisor, provided an educational presentation on Bond Funds and Individually held bonds. Multiple directors and members commented on the current market events and portfolio performance. Questions and comments were noted by staff. No further action.

Department Head Update

Steve Hormuth, Director of Financial Services, shared an update on the progress made towards the new ERP system, MS Dynamic 365, that is set to replace Microsoft AX mid-2023.

Review Preliminary Financial Statements dated November 30, 2022

The committee reviewed the financial statements dated November 30, 2022. Questions were addressed and noted by staff.

Endorsement from Standing Committees

Communities Activity Committee – GRF Credit Card and Transaction Fee (ActiveNet). Alison Giglio, Interim Recreation and Special Events Director, presented a staff report recommending that the GRF credit card and transactions fees within ActiveNet be allocated to the user for online and in-person transactions.

A motion was made and moved by Director Elsie Addington to accept and endorse this recommendation and be presented at the next board meeting. Director Donna Rane-Szostak seconded. Discussion ensued.

By consensus, the motion passed by a 4-2 vote. Director Thomas Tuning abstained.

Future Agenda Items

None.

Committee Member Comments


None.

Date of Next Meeting

Wednesday, February 15, 2023 at 1:30 p.m.

Recess to Closed Session

The meeting recessed to closed session at 3:55 p.m.


J. W. Hopkins (Dec 28, 2022 14:25 PST)
James Hopkins, Chair



OPEN MEETING

**MINUTES OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
STRATEGIC PLANNING COMMITTEE**

**Monday, October 3, 2022 – 1:30 p.m.
BOARD ROOM/VIRTUAL MEETING
Laguna Woods Village Community Center 24351 El Toro Road**

Director Present: Debbie Dotson, Mark Laws, Nathaniel Ira Lewis, Diane Casey, Ryna Rothberg, Joan Milliman, James Hopkins

Directors Absent: Gan Mukhopadhyay, Anthony Liberatore, Cash Achrekar

Staff Present: CEO-Siobhan Foster, Makayla Schwieter, Paul Nguyen

Others Present: Richard Rader (Advisor)

1. Call to Order—Director Dotson, Chair

Chair Dotson called the meeting to order at 1:30 p.m. and established that a quorum was present.

2. Approval of the Agenda

Chair Dotson requested the addition of Item 6c. Broadband Status Update, Item 6d. Website Status Update, and Item 6e. Space Planning (Oral Discussion).

Hearing no changes or objections, Chair Dotson declared the agenda as approved unanimously.

3. Approval of the Minutes

a. GRF Strategic Planning Committee Meeting – May 02, 2022

Hearing no changes or objections, Chair Dotson declared the minutes of May 02, 2022 as approved unanimously.

4. Chair's Remarks

Chair Dotson commented on the following:

- Goal for today is to discuss comments and ideas from committee members, and hopefully end the meeting with some new goals for the future.

5. Old Business

a. Committee Member Responses to Internal Survey

Chair Dotson provided a presentation on the Internal Survey with responses from committee members.

Discussion ensued among the committee.

b. Discussion of Ideas

The committee further discussed ideas that can be brought back at future meetings.

6. New Business

a. Status of Corporate Vote on Building E Replacement

Chair Dotson provided an update regarding Building E Replacement vote results from the Corporate Members.

Discussion ensued among the committee.

b. Set 3 Goals for 2023

Chair Dotson and the Committee discussed the following goals for 2023:

- Obtain trend reports.
- Recreational space utilization consultant.

THIS ITEM WAS ADDED DURING APPROVAL OF AGENDA

c. Broadband Status Update

Chair Dotson commented on a study that took place to advise on strategic planning for broadband services.

Discussion ensued among the committee.

THIS ITEM WAS ADDED DURING APPROVAL OF AGENDA

d. Website Status Update

Chair Dotson provided a brief update regarding the status of the Website renewals.

THIS ITEM WAS ADDED DURING APPROVAL OF AGENDA

e. Space Planning (Oral Discussion)

Chair Dotson commented that over the years, the need for space planning has been discussed.

Chair Dotson has requested a short-term ad-hoc committee be formed to move forward on the Building-E space planning project.

7. Next Meeting – TBD


8. Committee Member Comments

- Director Hopkins commented on the importance of obtaining a trends report, as the facts are the most important things to gather
- Chair Dotson commented Board Elections are in some way a form of Strategic

Planning. Sometimes change in Boards are needed, and sometimes they are not. The importance that a Member has proper experience, and want to be on a Board to make a difference.

9. Adjournment

There being no further business the meeting was adjourned at 3:25 p.m.

DocuSigned by:


82B9DB6AE5494BE...

Debbie Dotson, Chair
GRF Strategic Planning Committee

THIS PAGE LEFT BLANK INTENTIONALLY

OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, December 8, 2022 – 1:30 p.m.
Board Room/Virtual Meeting

MEMBERS PRESENT: Yvonne Horton, Chair, Elsie Addington, Pearl Lee, Diane Casey, Cush Bhada, Mark Laws, Sue Stephens, Ajit Gidwani

MEMBERS ABSENT: Dennis Boudreau, excused

OTHERS PRESENT: Bunny Carpenter, Juanita Skillman, Joan Milliman, Maggie Blackwell, Cash Achrekar

STAFF PRESENT: Alison Giglio, Jennifer Murphy, Jackie Chioni

Call to Order

Chair Horton called the meeting to order at 1:32 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

Director Laws made a motion to approve the agenda. Director Bhada seconded.

Motion passed unanimously.

Approval of Committee Report for November 10, 2022

Director Casey made a motion to approve the report. Director Laws seconded.

Motion passed unanimously.

Chair's Remarks

Chair Horton stated the Volunteer Luncheon sponsored by the Recreation Department was enjoyed by over 400 resident volunteers. These volunteers are the lifeblood of the community. If anyone would like to volunteer, please contact Recreation office.

Report of the Recreation and Special Events Director

Ms. Giglio stated the following operational and facility updates: the Garden Center volunteers have gleaned tangerines and apples from the GRF tree plots which was dropped off at Clubhouse 1 drop-in lounge for the enjoyment of those who visit; Pool 1 has reopened and Pool 2 is now closed for annual maintenance; the Village Tree Lighting was held at Clubhouse 1 including a local high school choir and band, hot cocoa and cookies and a toy drive with 175 toys donated to Spark of Love which will be dropped off at fire station 22; the Clubhouse 4 ceramic lab technician position has been filled; the annual Christmas Buffet at Clubhouse 5 sold out in two hours; rain gutters were added outside the Clubhouse 5 multi-purpose room; a new horse has been acquired at the Equestrian Center; Equestrian Center boarding revenue is up over 40% and care service fees have generated revenue of approximately \$1,100 to \$1,500 each month; two new staff have been hired at the Equestrian Center; 709 volunteer hours have been reported at the Library; 2,369 residents have been helped at the Library; a special article will be featured in the December Globe issue highlighting Village authors; the Men's 18 Hole Golf club is hosting a member/member tournament on December 14; Clubhouse 2 and 7 weekend room reservations for 2023 will be taken starting December 19 as more staff has been hired.

Ms. Murphy stated the following upcoming events: Help the Herd is sponsoring Santa Paws, an event hosting pet photos with Santa at the Equestrian Center on December 10, 11 a.m. to 2 p.m.; AARP Smart Driver class will be held December 14 and 15 at Clubhouse 1, Dining Room 2, noon to 5:30 p.m. for new students only; New Year's Eve at the Performing Arts Center will host five different acts including music, magic and comedy all starting at 7:30 p.m. with tickets available at the box office; New Year's Eve at Clubhouse 5 will host dinner and dancing starting at 7:15 p.m. with complimentary champagne 9 p.m. to midnight and tickets are available for purchase at the Clubhouse 5 office; Kickboxing/self-defense class is held at Clubhouse 5, Tuesdays and Thursdays at 3 :30 p.m. and Wednesdays at 3 p.m.; Tennis, paddle tennis and pickleball lessons are available from Coach Alan, please call the Recreation office for details; Zumba Gold is held at Clubhouse 2 on Mondays at 10 a.m., Clubhouse 5 on Wednesdays at 9 a.m. and Clubhouse 2 on Fridays at 9 a.m. with punch cards available for purchase at both the Recreation office or Clubhouse 5 office.

Director Lee inquired as to Performing Arts Center reservations. Ms. Giglio confirmed only Clubhouse 2 and 7 will be reopening for room reservations with the Performing Arts Center expected to reopen next.

Member Comments (Items Not on the Agenda)

None.

CONSENT

Director Laws made a motion to approve the consent calendar. Director Addington seconded.

Motion passed unanimously.

REPORTS

None.

ITEMS FOR DISCUSSION AND CONSIDERATION

Rock 'N Rollers Club Exception Request to Clubhouse Holiday Hours - Chair Horton stated the exception request to clubhouse holiday hours and this is the regular dance time for this club.

Member was called to speak regarding a club date taken away due to Grandparents Fun Day and the club wants to have this date in order to not lose two dates; the club hosts a big Veterans day program with no A/V needed, only need staff to ensure facility is secured; Rock 'N Rollers club hosts a golf event once a month that would like to use Clubhouse 2.

Discussion ensued.

Director Casey made a motion to accept the request for exception to extend the holiday hours on November 11, 2023 and extra fees to be paid by the Rock 'N Rollers club. Director Laws seconded.

Motion passed unanimously.

GRF Credit Card and Transaction Fee (ActiveNet) - Ms. Murphy stated the staff report regarding the GRF Credit Card and Transaction Fee within ActiveNet.

Members were called to speak regarding the following: consideration of all online reservation systems, including Golf and the Performing Arts Center; if costs are the same for employees to process each type of payment, then all members are paying the same rate which is not fair to those coming in person or paying by cash or check; charge a fee for online or credit card only; this report must go to the GRF board however other fees may be increased and all fees need to be reviewed; staff should review and report findings of all fees before going to the GRF board, not just ActiveNet; golf fees may be paid directly from a personal bank account which is cheaper; inquiry regarding the difference between all online systems used for purchasing within the Recreation Department.

Discussion ensued.

Director Addington made a motion to approve GRF Credit Card and Transaction Fees within ActiveNet to be allocated to the user whether online or in person. Director Casey seconded.

Director Bhada amended the motion to state one price for each activity purchase to include the transaction fees and credit card fees. No second.

Motion amendment failed.

The motion passed by a vote of 6-1. Director Bhada opposed.

Staff was directed to place Activity Fees under Items for Future Agendas and to add verbiage that transaction and credit card fees apply on each flyer for events.

ITEMS FOR FUTURE AGENDAS

Poster Policy Review – Staff was directed to keep this item under Items for Future Agendas.

Facility Operating Rules – Staff was directed to keep this item under Items for Future Agendas.

Performing Arts Center Rental Fees – Staff was directed to keep this item under Items for Future Agendas.

CONCLUDING BUSINESS

Committee Member Comments

Director Addington stated it was fun to exchange ideas at this meeting.

Director Casey appreciates the information gathered.

Director Lee stated this was a very important meeting and good starting point for reviewing fees.

Director Stephens stated she is the current president of the Mutual 50 board and Director Stern will be the appointed CAC representative from Mutual 50. The new members to the Mutual 50 board will be a great addition.

Advisor Gidwani thanked everyone and wished Merry Christmas and Happy New Year to all.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held both in the board room and virtually via the Zoom platform at 1:30 p.m. on Thursday, January 12, 2023.

Adjournment

There being no further business, the Chair adjourned the meeting at 3:01 p.m.

Yvonne Horton

Yvonne Horton, Chair

THIS PAGE LEFT BLANK INTENTIONALLY

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
LANDSCAPE COMMITTEE
WEDNESDAY, December 14, 2022 – 1:30 P.M.
BOARD ROOM / VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair – Juanita Skillman, Yvonne Horton, Lenny Ross, Ira Lewis, Diane Casey, Jules Zalon

COMMITTEE MEMBERS ABSENT: None.

OTHERS PRESENT: Egon Garthoffner, Maggie Blackwell, Elsie Addington, Bunny Carpenter, Kay Havens (El Toro Water District Board of Directors)

ADVISORS PRESENT: Catherine Brians

STAFF PRESENT: Kurt Wiemann, Jayanna Abolmoloki

1. Call Meeting to Order

Chair Skillman called the meeting to order at 1:31 p.m.

2. Acknowledgment of Media

No press was present.

3. Approval of the Agenda

Director Casey made a motion to approve the agenda. Director Horton seconded. The committee was in unanimous support.

4. Approval of the Meeting Report for September 14, 2022

The report was approved without objections.

5. Committee Chair Remarks

Chair Skillman wished the audience happy holidays, and also stated that some wonderful reports are on the meeting agenda.

6. Department Head Update

6a. Update on Master Control Irrigation System

Mr. Wiemann stated that the implementation of the new system should be complete by mid-summer 2023.

6b. Update on Aliso Creek

Mr. Wiemann discussed the presentation provided in detail. Mr. Wiemann also reviewed several slides depicting the completion of Gate One's replanting project.

Members made comments and asked questions.

Items for Discussion and Consideration

7. Member Comments (Items Not on the Agenda)

Several members made comments and asked questions. Topics included:

- Grasses and carbon emissions
- Willow trees in Aliso Creek
- Wet leaves and removal methods

8. Response to Members Comments

Mr. Wiemann responded to member comments.

9. Transforming Landscapes: Sustainable Landscapes – presented by Kay Havens

Ms. Havens shared the presentation in detail with the committee.

Members made comments and asked questions.

Concluding Business:

10. Committee Member Comments

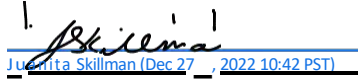
Mr. Wiemann invited members to attend future Third and United meetings that will be featuring special presentations highlighting the Urban Forest project.

Chair Skillman requested that members contact her if they are interested in touring local sustainable gardens.

Director Blackwell suggested that the presentation Kay Havens shared with the committee should be made available through What's Up in the Village.

11. Date of Next Meeting – Wednesday, February 8, 2023 at 1:30 p.m.

12. Adjourned at 3:00 p.m.



Juanita Skillman (Dec 27, 2022 10:42 PST)

Juanita Skillman, Chair

THIS PAGE LEFT BLANK INTENTIONALLY

**REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION
MAINTENANCE AND CONSTRUCTION COMMITTEE***

**Wednesday, December 14, 2022 – 9:30 a.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room and Virtual with Zoom**

REPORT

MEMBERS PRESENT: Reza Karimi - Chair, Gan Mukhopadhyay – Co-Chair, Jim Cook, Ralph Engdahl, Lenny Ross (for R. Bastani/United), Mary Simon, Sue Stephens
Advisors: Ajit Gidwani, Carl Randazzo, Bill Walsh

MEMBERS ABSENT: Reza Bastani

OTHERS PRESENT: **GRF:** Bunny Carpenter, Yvonne Horton, Egon Garthoffner
Mutual 50: Pete Sanborn

STAFF PRESENT: Guy West – Staff Officer & Projects Division Manager, Bart Mejia – Maintenance & Construction Assistant Director, Ian Barnette – Maintenance & Construction Assistant Director, Sandra Spencer – Administrative Assistant

1. Call to Order

Chair Karimi called the meeting to order at 9:30 a.m.

2. Acknowledgement of Media

Chair Karimi noted that no media was present.

3. Approval of the Agenda

Hearing no objection, the agenda was approved as written.

4. Approval of Meeting Report for October 12, 2022

Hearing no objection, the October 12, 2022 meeting report was approved unanimously.

5. Chair's Remarks

None.

6. Member Comments

None.

7. Department Head Update

Mr. West had no update.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the committee by one motion. In the event that an item is removed from the Consent Calendar by members of the committee, such item(s) shall be the subject of further discussion and action by the committee.

The ChargePoint summary was pulled for discussion. Mr. Mejia answered questions from the committee regarding the EV charging station at the community center. Staff was directed to provide additional data on the monthly summary; the conditions of the grant; review of the rates; and the capacity of the charging station at the next meeting of the committee.

8. Project Log

9. ChargePoint Summary

The consent calendar was approved unanimously.

Items for Discussion and Consideration:

10. 2023 Capital Projects – PowerPoint Presentation

Mr. West provided a recap of projects completed in 2022, projects that have rolled over from prior years, and projects scheduled for 2023 via PowerPoint and answered questions from the committee. Director Simon suggested notice be posted when the driving range improvements are underway that reclaimed water is being used.

- Director Horton commented that the new Director of the Recreation and Special Events should be kept up to date on the proposed improvements at Clubhouse 1.
- Advisor Walsh commented on proposed Senate Bill 1738 which is related to EV charging stations when alterations are made to existing parking facilities.

- President Carpenter commented that a preventative maintenance program for clubhouses is needed. Advisor Randazzo concurred with President Carpenter.

Future Agenda Items: *All matters listed under Future Agenda Items are items for a future committee meeting. No action will be taken by the committee on these agenda items at this meeting.*

- EMS Status Update
- MelRok Energy Management System
- Clubhouse Preventative Maintenance Schedule

Concluding Business:

16. Committee Member Comments

- Director Stephens commented on power blackouts.
- Director Ross commented that more details were requested on the SCE ChargeReady 2 Program at the December 12, 2022, GRF M&C Special Open Meeting.
- Chair Karimi thanked the committee for their contributions and wished everyone a Happy New Year.

17. Date of Next Meeting: Wednesday, February 8, 2023 at 9:30 a.m.

18. Adjourn – The meeting was adjourned at 11:22 a.m.



Reza Karimi, Chair

Reza Karimi, Chair
Guy West, Staff Officer
Telephone: 949-268-2380

THIS PAGE LEFT BLANK INTENTIONALLY



SPECIAL OPEN MEETING

**SPECIAL OPEN MEETING OF THE GOLDEN RAIN FOUNDATION
MAINTENANCE AND CONSTRUCTION COMMITTEE***

**Monday, December 12, 2022 – 1:00 p.m.
Clubhouse 5, 24262 Punta Alta, Laguna Woods, CA 92637
Live via TV6 & Virtual with Zoom**

REPORT

MEMBERS PRESENT: Reza Karimi – Chair, Gan Mukhopadhyay – Co-Chair, Jim Cook, Ralph Engdahl, Lenny Ross (for R. Bastani/United), Mary Simon, Sue Stephens
Advisors Ajit Gidwani, Carl Randazzo, Bill Walsh

MEMBERS ABSENT: Reza Bastani

OTHERS PRESENT: **GRF:** Bunny Carpenter, James Hopkins, Yvonne Horton, Egon Garthoffner
Third: Cush Bhada

STAFF PRESENT: Bart Mejia-Maintenance & Construction Assistant Director, Director, Guy West –Projects Division Manager, Sandra Spencer – Administrative Assistant, Josh Monroy - Manor Alterations Coordinator

1. Call to Order

Chair Karimi called the meeting to order at 1:10 p.m.

2. Approval of the Agenda

Hearing no objection, the agenda was approved as written.

3. Chair's Remarks

Chair Karimi remarked on the number of Electric Vehicles registered in Laguna Woods; the usage of the EV charging station at the Community Center; and that the purpose of the meeting is to discuss the applications under the Charge Ready 2 program.

4. Member Comments

Several members commented on the need for EV charging within the village, lack of EV charging stations outside the community; maintenance of the existing EV charging station at the community center; costs to the members; the potential evolution of EV charging technology; tripping of electrical circuits when multiple cars are plugged in; garage vs. carport charging; convenience of charging at clubhouses; and the cost of electricity.

5. Department Head Update

Mr. West stated that he would update the committee on other topics at the December 14, 2022 regular meeting of the GRF M&C Committee and then introduced Mr. Mejia.

Items for Discussion and Consideration:

6. Electric Vehicle “Charge Ready 2” Program

Mr. Mejia delivered a PowerPoint presentation detailing the history of the applications for the SCE Charge Ready 2 Program at various clubhouses and prior actions taken by the Board. Included in the presentation was criteria that is required by SCE to approve the applications; the 10-year commitment; the minimum number of ports required (ten) to participate in the program; the loss of parking spaces; and the cost of installing the equipment.

Discussion ensued and Mr. Mejia answered questions from the committee.

- Director Stephens asked about the breakdown of costs for the installation project and the reason for staff’s recommendation to cancel the remaining applications.
- Director Cook commented on the complexity of the issue; and potential return on investment due to inevitable technological innovations.
- Director Engdahl echoed Director Cook’s comments.
- Director Mukhopadhyay commented that GRF should delay installation of EV until more information can be gathered.
- Advisor Randazzo commented that the available power at carports in United are insufficient.
- Director Garthoffner commented on the availability of EV charging options outside the village.
- Director Simon commented that more information is needed before proceeding with installing EV charging in the village.
- Chair Karimi commented that 10% of the cars in the community are using EV charging, 90 have permits; the ChargePoint reports do not show the breakdown of residents vs. public users.

A motion was made by Director Cook and seconded by Director Simon to recommend that the GRF Board of Directors cancel all remaining applications under the SCE Charge Ready 2 Program. The motion passed by majority vote.

Concluding Business:

7. Committee Member Comments

No further comments.

8. Date of Next Meeting: Wednesday, December 14, 2022 at 9:30 a.m.

9. Adjourn – The meeting was adjourned at 2:50 p.m.



Reza Karimi, Chair

Reza Karimi, Chair
Guy West, Staff Officer
Telephone: (949) 268-2380

THIS PAGE LEFT BLANK INTENTIONALLY

**REPORT OF REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MOBILITY AND VEHICLES COMMITTEE**

Wednesday, December 07, 2022 – 1:30 p.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road, Laguna Woods, CA 92637

MEMBERS PRESENT: Don Tibbetts (Chair), Egon Garthoffner, Cush Bada, Moon Gil Yun, Maggie Blackwell, Azar Asgari, Sue Stephens

ADVISORS:

MEMBERS ABSENT: Frank Stern

OTHERS PRESENT: Juanita Skillman, Elsie Addington

STAFF PRESENT: Robert Carroll - General Services Director, Francisco Perez – Transportation Supervisor, Liz Cortez – Administrative Coordinator

1. Call to Order

Chair Tibbetts called the meeting to order at 1:35 p.m.

2. Acknowledgment of Media

None present.

3. Approval of the Agenda

Hearing no objection, the agenda was approved by acclamation.

4. Approval of Meeting Report for

Hearing no objection, the regular meeting report of October 5, 2022 was approved by acclamation.

5. Chair's Remarks

None

6. Member Comments (Items Not on the Agenda)

Member Rhoda Lindner made a recommendation regarding the Laguna Woods Mall and its transportation turnouts.

7. Response to Member Comments

Chair Tibbetts responded to member's comments. Mr. Carroll, director of General Services, also responded to member comments.

Reports

8. Director's Report

Staff provided the committee with a current overview of the Laguna Woods Village Transportation ridership for the Fixed-Route, Journey and BOOST transportation programs.

Staff also provided a map of Laguna Woods Transportation boundaries. Staff is following guidance from County/State mandates for mask requirements in public Transportation as it relates to COVID-19 restrictions.

The committee was provided with a delivery update of the vehicles per the 2021 capital approved purchases. The delay of new vehicle deliveries is a result of a worldwide chip shortage and supply change issues.

Items for Discussion

None.

Items for Future Agendas:

None.

Concluding Business:

Committee Member Comments:

None.

Date of Next Meeting – Wednesday February 1, 2022 at 1:30 p.m.

Adjournment:

The meeting was adjourned at 1:58 p.m.

Don Tibbetts
Don Tibbetts (Dec 14, 2022 12:59 PST)



REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
SECURITY AND COMMUNITY ACCESS COMMITTEE

The Hybrid Model Meeting of the Security and Community Access Committee was held on Monday, October 31st, 2022 at 1:30 p.m. 24351 El Toro Road, Laguna Woods, California.

MEMBERS PRESENT: Don Tibbetts, Maggie Blackwell, Reza Karimi, Annie McCary, Cris Prince

OTHERS PRESENT: Elsie Addington, Juanita Skillman

STAFF PRESENT: Eric Nuñez, Tom Siviglia, Cody DeLeon, Ed Green

CALL TO ORDER

Don Tibbetts, Chair, called the meeting to order at 1:30 p.m.

ACKNOWLEDGEMENT OF PRESS

Media was not present.

APPROVAL OF AGENDA

By way of consensus, the Committee approved the agenda without requested changes.

APPROVAL OF MEETING REPORT

By way of consensus, the Committee approved the August 29th, 2022 meeting report.

CHAIRMAN'S REMARKS

Chair Tibbetts did not have remarks at this time.

MEMBER COMMENTS

Multiple members made comments and asked questions.

Topics included:

1. Date of next meeting
2. Cris Prince now a member of the board for the Security and Community Access Committee representing Third Mutual

RESPONSE TO MEMBER COMMENTS

Chair Tibbetts stated Next meeting will be held February 27th, 2023. Canceled meeting on December 26th, 2022 due to VMS holiday.

REPORTS

Disaster Preparedness Task Force Report

Chief Nuñez discussed the meeting report provided in the packet from Septembers DPTF meeting. Chief Nuñez shared that the Great Shakeout this year was handled by the radio club. Chief Nuñez also shared his commitment to meeting with the Clubhouse Coordinators at each clubhouse in efforts to familiarize everyone with the location of emergency supplies and inventory.

Director Blackwell suggested a duck and cover safety video be put out over channel 6 once and a while.

RV Update

Chief Nuñez notified the committee of the temporarily appointed Security Administrative Specialist person as well as the Traffic Officer who has been handling the recent RV lots audit. The audit is freeing up spots for residents who have been on the waiting list for over a year. Currently the Traffic Officer is in the process of calling residents of seemingly vacant spots while waiting for call backs on residents who have been waiting.

Noteworthy Incidents

Chief Nuñez shared Ed Green being officially hired as a part time VMS employee responsible for coordinating disaster preparedness activities within the village. Chief Nuñez noted that our Net Control Officer Jim Riedel as well as Bruce Bonbright (monthly radio drill coordinator) will be resigning effective January 1st, 2023.

Security Statistics

Chief Nuñez explained the statistics provided within the agenda packet. Members made comments and asked questions.

Chief Nuñez stated that VMS does not admonish trespassers, it is a job for OCSD. It is still highly encouraged to call security first and security will notify OCSD unless there is a concern that there is something more urgent. Chief Nuñez will also be communicating this to the other Boards of Directors.

ITEMS FOR DISCUSSION AND CONSIDERATION

Stop Signs and Crosswalks on Avenida Sevilla and Via Mendoza

Mr. Siviglia discussed the Staff Report to be voted on.

Director McCary made a motion to approve staff recommendation of hiring a Traffic consultant for approval of stop signs and sidewalks being put at intersection Avenida Sevilla and Via Mendoza.

Director Prince seconded the motion.

The motion failed in a 3-2 vote.

ITEMS FOR FUTURE AGENDAS

No future agenda items.

CONCLUDING BUSINESS

DATE OF THE NEXT MEETING

The next meeting is scheduled for Monday, February 27th, 2023 at 1:30 p.m. in a hybrid meeting on Zoom, and in the Board Room in the Laguna Woods Village Community Center.

Center.

ADJOURNMENT

There being no further business to come before the Committee, Chair Tibbetts adjourned the meeting at 2:54 p.m.

Don Tibbetts

[Don Tibbetts \(Nov 8, 2022 17:22 PST\)](#)

Don Tibbetts, Chair

THIS PAGE LEFT BLANK INTENTIONALLY



OPEN MEETING

MEETING OF THE GOLDEN RAIN FOUNDATION
COMPLIANCE AD HOC COMMITTEE

Wednesday, November 30, 2022 – 9:30 A.M.
Laguna Woods Village Community Center- Sycamore Room/Virtual Meeting
24351 El Toro Road, Laguna Woods, CA 92637

MEMBERS PRESENT: Bunny Carpenter- Chair, Juanita Skillman, Cris Prince, Reza Karimi, Maggie Blackwell, Joan Milliman, Pearl Lee and Mark Laws

MEMBERS ABSENT: None

STAFF PRESENT: Francis Gomez, Jacob Huanosto, Allison Giglio and Ruby Rojas

CALL TO ORDER

Bunny Carpenter, Chair, called the meeting to order at 9:33 a.m.

APPROVAL OF THE AGENDA

Chair Carpenter made a motion to approve the agenda as presented.

Without objection the agenda was approved.

APPROVAL OF THE REPORT FROM OCTOBER 19, 2022

Chair Carpenter made a motion to approve the report from October 19, 2022 as submitted.

Without objection the report was approved.

CHAIR'S REMARKS

Chair Carpenter distributed a document and advised that it is the goals for the Committee is to review resolutions and documents.

MEMBER COMMENTS

None

RESPONSE TO MEMBER COMMENTS

None

ITEMS FOR DISCUSSION AND CONSIDERATION

Member Disciplinary Policy and Process

Francis Gomez, Operations Manager, gave an overview of the Member Disciplinary Process. The Committee members made comments and asked questions.

The Committee directed staff to do the following:

Agenda Item #14h(2)

Page 1 of 2

1. The jurisdiction of any violation depends on the location of where the incident took place, unless it involves VMS employees;
2. Distribute the Member Disciplinary Process Document dated 2004 to the Committee Members for review and recommended changes for the next meeting;
3. Distribute the Resolution of GRF allowing the Mutuals to suspend amenities to the Committee Members;
4. Provide samples of Courtesy and Final notices mailed to members to the next meeting for review;
5. Separate Harassment and Nuisance Violations in the Schedule for Monetary Penalties;
6. Generate a Disciplinary Violations Matrix prioritizing cases as a future agenda item; and
7. Provide a Disciplinary Update Report ongoing to the regular closed session agenda packet to include active and complied cases.

The Committee also asked Director Milliman to discuss posting of policies on the Operating Rules Guidebook located on the website as part of the Website Ad Hoc Committee.

CONCLUDING BUSINESS:

Committee Member Comments

None

Future Agenda Items

- a. Schedule of Monetary Penalties
- b. Disciplinary Violations Matrix

Date of Next Meeting

To be determined.

Adjournment

With no further business before the Committee, the Chair adjourned the meeting at 11:30 a.m.

Bunny Carpenter- Chair

Signature: 
Bunny Carpenter (Dec 23, 2022 14:01 PST)

Email: bunnycarpenter1@gmail.com



**REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN
FOUNDATION DISASTER PREPAREDNESS TASK FORCE**

Tuesday, November 29th, 2022 at 9:30 AM

HYBRID MEETING

MEMBERS PRESENT: Chair: Eric Nuñez, Sue Stephens, Jim Cook, Juanita Skillman, Anthony Liberatore, Gan Mukhopadhyay

MEMBERS ABSENT: None

ADVISORS PRESENT: Bruce Bonbright, Tom Soule

OTHERS PRESENT: Grace Stencel, Doug Gibson, Joan Grampp, Rick Kopps

STAFF PRESENT: Tom Siviglia, Carman Aguilar, Jayanna Abolmoloki, Edward Green

THE MEETING WAS CALLED TO ORDER: 9:31 AM

ACKNOWLEDGEMENT OF THE PRESS: None present

APPROVAL OF THE AGENDA: By consensus, the agenda was approved.

APPROVAL OF MEETING REPORT: By consensus, the meeting report was approved.

CHAIRS REMARKS: Chair Nuñez began his remarks by offering his sincere condolences to the recent passing of James (Jim) Riedel. Chair Nuñez also introduced Carmen Aguilar, our new Security Admin Specialist. Admin Coordinator Cody DeLeon is out sick. Jayanna Abolmoloki is acting Security Coordinator for meeting.

MEMBER COMMENTS: No comments were made.

REPORTS

RADIO & COMMUNICATIONS: Bruce Bonbright shared that Jim Riedel would be pleased as there was 100% participation in this month's radio drill.

OFFICE MANAGER/ADVISOR: Tom Soule did not have much to report.

RECRUITMENT / RETENTION / TRAINING: Director Skillman is waiting for Clubhouse Coordinator training.

GRF BOARD: Director Gan Mukhopadhyay offered to assist in a risk/safety assessment of structures and surrounding areas.

UNITED BOARD: Director Liberatore did not have anything to report.

THIRD BOARD: Director Cook did not have anything to report.

TOWERS: Rick Kopps mentioned they perform monthly radio checks.

PET EVACUATION SUBMIT COMMITTEE: Sandy Benson did not have anything to report regarding pet evacuation.

DISCUSSIONS AND CONSIDERATIONS

Disaster Preparedness Action Overview: Chair Nuñez introduced Edward Green who then discussed his Disaster Preparedness Overview.

Culture of Preparedness: Edward Green went over plan to develop cultural preparedness.

ITEMS FOR FUTURE AGENDAS

- More In-depth Information and Training Surrounding Disaster Prep
- Incident Command Systems (ICS brief overview)

MEMBER COMMENTS: Multiple members made comments

NEXT MEETING: January 31st, 2023 at 9:30 a.m.

ADJOURNMENT: 10:38 AM (In the Name of Jim Riedel)

SUBMITTED BY:

Tom Swiglia
